



Sunman-Dearborn Community Schools

COVID-19 Re-Entry Plan
2020-2021 School Year

Board Approved: July 9, 2020

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Introduction

We are in unprecedented times. The rate of change regarding COVID-19 has been like nothing seen before in public education.

Back in January of 2020, we were just hearing of a strain of the coronavirus, and concerns that it may begin to spread from China to the United States. During March of 2020, the spread of COVID-19 was accelerating. We were quickly being issued guidance by the Centers for Disease Control (CDC), the White House, Indiana Department of Education, and the Governor. On March 23, 2020, Governor Holcomb signed Executive Order 20-08 closing school campuses through the end of April only allowing schools to remain open for the purpose of facilitating distance learning. On April 2, 2020, Governor Holcomb signed Executive Order 20-16, closing all K-12 schools for the remainder of the school year and all school campuses until June 30, 2020. In addition to K-12 schools and campuses closing, non-essential businesses were closed across the state, and residents were ordered to “Stay at Home”.

On May 1, 2020, approximately one month later, Governor Holcomb signed Executive Order 20-26 which included the Back on Track Indiana; a five-stage plan to return to normal. The plan lacked guidance for K-12 schools other than reiterating that schools and campuses would continue to be closed until June 30, 2020. The five-stage plan and timeline are contingent upon four (4) principles regarding various COVID-19 data, specifically: hospital stays, hospital critical care capacity, ability to test, and ability to contact trace.

On June 5, 2020, approximately one month later, the Indiana Department of Education (IDOE) and the Indiana State Department of Health (ISDH) released Indiana’s Considerations for Learning and Safe Schools (IN-CLASS) - guidelines for school to begin in the fall of 2020. From the signing of Executive Order 20-08 on March 23, 2020 to IDOE and ISDH releasing IN-CLASS, seventy-three (73) days passed. In just seventy-three days, our students, parents, staff, and the community have gone through a roller coaster of emotions, from being ordered to stay at home and to teach and learn from home, to being given a 38-page document with guidance on how to re-open in the fall.

For Sunman-Dearborn Community Schools, our schools are scheduled to re-open just sixty-one (61) days later, when we welcome our students back on the first day of school on August 5, 2020.

The Indiana Chapter of the American Academy Pediatrics issued a letter on June 12, 2020 to Governor Holcomb, Dr. Box, ISDH Health Commission, and Dr. McCormick, State Superintendent of Public Instruction which stated the need to get students back to school and in the classroom for their educational, physical, social, and mental wellbeing.

With that said, the COVID-19 Committee has developed our re-entry plan with the following guiding principles.

Guiding Principles

1. We are committed to the growth of the whole child - intellectually, socially, and emotionally.
2. We will maintain a safe and healthy environment. However, safety protocols cannot be so extensive as to damage the growth of the whole child - particularly socially and emotionally.
3. We will be flexible and agile. As the introduction proved, the dynamics of COVID-19 are fast changing. We must be able to respond quickly and efficiently.

Growth of the Whole Child

Our primary focus will be instruction, closing the academic gap created by several months of limited instruction, and helping students cope with the social and emotional issues that have resulted from COVID-19.

Students will be assessed using a formative assessment. Most students will be administered the Northwest Evaluation Association (NWEA) Measure of Academic Progress (MAP). The data collected will be used to help all students close the gap of learning and instruction. Instruction will be individualized and targeted toward the skills and content knowledge gaps as indicated by MAP.

In addition to academic instruction, students' social and emotional learning (SEL) will be considered. The following SEL competencies will be addressed to create a safe and supportive school environment: insight, sensory-motor integration, regulation, collaboration, connection, critical thinking, and mindset. The direct instruction of these concepts will allow students to have the ability to apply the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.

Maintaining a Safe and Healthy Environment

As of July 1, 2020, according to the ISDH COVID-19 Dashboard, there have been 45,952 confirmed cases of COVID-19 in Indiana. Of those, 6.5% or around 2,700, have been between the ages of 0-19. In addition, as of July 1, 2020, there have been 2,456 deaths in Indiana resulting from COVID-19. Of those, 0.1% or around 2-3, have been between the ages of 0-19. Daily COVID-19 cases have dropped and continue on a downward trend since the peak in late April and early May. Daily COVID-19 deaths have dropped more significantly and continue on a downward trend as well. In Dearborn County, there have been 204 confirmed cases of COVID-19. Of those, only seven (7) have been between the ages of 0-19. Also, all deaths in Dearborn County attributed to COVID-19 have been in patients age 80 years or older.

With that said, our focus will be on cleaning, sanitizing, healthy habits, and contact tracing. We will maintain a safe and healthy environment by sanitizing frequently touched objects often. Each classroom, desk, and bus will be sanitized at least twice daily. Each frequently touched object (door handle, drinking fountain, etc.) will be sanitized multiple times throughout the day. Only drinking fountains with bottle fillers will only be used to fill water bottles. Students will be given multiple opportunities during the day to wash hands and will be provided hand sanitizer in each classroom. We will limit social interaction to a cohort of students as much as possible, and use assigned seats for contact tracing documentation. Close contact is defined by being

within six (6) feet of another person for fifteen (15) minutes or longer. We will socially distance when feasible in a school setting.

Both the Centers for Disease Control (CDC) and the Indiana State Department of Health (ISDH) recommend wearing masks or face masks. As Dr. Box, Executive Director of ISDH stated in a webinar on June 16th, “Face masks are the best way, along with social distancing, for you to protect your students, your staff, and your faculty. My mask protects you, and your mask protects me.”

We strongly recommend all students and staff wear masks. Our goal is to provide instruction for nearly 3,700 students, with each student and staff member wearing a mask, who is able. It is clear parents want their children back in school, and as normal as possible. The more students and staff who wear a mask, the more likely we will be back in school and stay in school for the remainder of the school year. **Staff - please model healthy habits and wear a mask. Parents - please send your child to school wearing a mask.**

Attendance policies have been modified to allow for extended absences for any student who is COVID-19 positive, exhibiting COVID-19 symptoms, or has been exposed to someone COVID-19 positive or who is exhibiting COVID-19 symptoms. **The biggest impact parents can have on preventing the spread of COVID-19 in the school and to limit exposure to others is to keep their child home when exhibiting COVID-19 symptoms.** This cannot be overstated.

Flexible and Agile

We will be flexible and agile. The school calendar has been modified and compacted. E-learning will be scheduled for the week of Fall Break and the first week of Spring Break. The school calendar will conclude on May 12, 2021. If we have a surge of COVID-19 cases during the school year and are required to close school for an extended period of time, a combination of e-learning and traditional instruction days will be added to the school calendar. Up to thirteen (13) traditional instruction days could be added to the end of the calendar and still allow the school year to conclude prior to June 1. When school is canceled due to inclement weather (snow day), e-learning will be instituted for up to two (2) consecutive days.

In the event of a documented positive case, short-term school closure may be appropriate. We will attempt to keep school open and operating as much as possible. The CDC Decision Tree has the school closing for potentially two - five days so the local health department or the Indiana State Department of Health can engage with your team to recommend further testing, cleaning, etc.; however, this health/medical review may be done on the same day as a positive case to reduce school closure time.

We will provide full-time online learning. The Sunman-Dearborn Online Academy (S-DOA) is a robust, fully online option for any parent or student. Parents may choose to enroll in online learning for the entire school year. More information about S-DOA can be found in Appendix J. S-DOA is recommended for parents of children with underlying health conditions, or children of parents who have an underlying health condition, or children of parents who work in essential healthcare facilities and other essential careers. Online learning will be provided and supported by Sunman-Dearborn Community Schools staff.

Just as the school system is flexible, parents will need to be flexible as well. As the COVID-19 is a rapidly changing pandemic, our protocols and procedures will need to change to meet the needs of our students.

Appendix A - School/Classroom Cleaning and Sanitizing Procedures

Routine cleaning and disinfecting are an important part of reducing the risk of exposure to COVID-19. Normal routine cleaning with soap and water alone can reduce risk of exposure and is a necessary step before you disinfect surfaces.

Classroom Cleaning

All classroom surfaces (desks, tables, chairs, whiteboards, etc) will first be cleaned with soap and water, then disinfected using an EPA-approved disinfectant. Parents can request a list of disinfectants by contacting Mr. Brandon Burress, Director of Support Services at bburress@sunmandearborn.k12.in.us.

Classroom and common school surfaces frequently touched by multiple people, such as door handles, phones, light switches, and faucets, etc., will be disinfected periodically throughout the day by the custodians. Elementary teachers will disinfect student desktops periodically throughout the day. Middle school and high school teachers will disinfect student desktops during each passing period. All teachers will disinfect classroom supplies and equipment as needed throughout the school day. The school will provide masks and gloves for disinfecting if requested. Students are not permitted to disinfect, however they are able to clean with soap and water when needed.

Playground Equipment

Playground equipment surfaces frequently touched by multiple people (swings, handlebars, slides, etc.) will be cleaned and disinfected periodically throughout the day by the custodians.

Office Areas

Each employee with an office will disinfect their general work area at least once daily using a provided disinfectant wipe. Custodians will clean and disinfect all office areas each evening. All office surfaces (desks, tables, chairs, keyboard, etc) will first be cleaned with soap and water, then disinfected using an EPA-approved disinfectant.

School Clinic

School nurses will disinfect their general work area after each student using a provided disinfectant wipe, when feasible. Custodians will clean and disinfect all office areas each evening. All office surfaces (desks, tables, chairs, etc) will first be cleaned with soap and water, then disinfected using an EPA-approved disinfectant.

Restrooms

In addition to regular daily cleaning, custodians will disinfect restrooms throughout the day. At the elementary schools, frequently touched surfaces in the restrooms will be disinfected between each class during regularly scheduled restroom breaks. At the high school and middle school, frequently touched surfaces in the restrooms will be disinfected after each passing period.

Physical Education Locker Rooms

In addition to regular daily cleaning, custodians will disinfect physical education locker rooms throughout the day. Frequently touched surfaces in the physical education locker rooms will be disinfected during class, after students change and leave the locker room.

Appendix B - Student Transportation Protocols

The school bus is often the student's first contact with the school in the morning and the last point of contact in the afternoon. Thus, the school has paid particular attention to protocols used in student transportation to minimize the spread of COVID-19 and protect both students and employees. To help with social distancing, parents are encouraged to provide transportation for their children when feasible.

All buses and transportation vehicles have been thoroughly cleaned and disinfected to start the school year.

Driver Expectations

The current CDC and ISDH guidelines recommend that all bus drivers wear cloth face masks. Bus drivers are strongly encouraged to wear masks. If a bus driver chooses to wear a mask, it must be cloth or disposable, cover both the nose and mouth and loop behind each ear with elastic type material. Tie behind face masks or other face coverings will not be permitted. The school will provide a disposable mask if requested.

All buses and transportation vehicles will be thoroughly cleaned and disinfected after each route.

As soon as the school becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the bus driver will be informed, so that the impacted bus is thoroughly disinfected. If possible, based upon student and staff presence, the bus driver will wait 24 hours or as long as possible prior to disinfecting. However, if that is not possible or school is in session, disinfecting will occur immediately.

Student Expectations

All students will be given an assigned seat. Students will be socially distanced, as feasible. Students are required to face forward and stay seated in their assigned seats for the entire route. Seat assignments will be shared with the school administrator to assist in contact tracing.

Training

Bus drivers will be properly trained. Topics included:

- Correct information about COVID-19, how it spreads, symptoms, and risk of exposure.
- Who to contact if a student or the driver exhibits symptoms of COVID-19.
- The recommendation that personal protective equipment (PPE) is worn (disposable masks, gloves, clothing, etc.), how to wear them correctly, and maintain and dispose of the equipment.
- The appropriate methods, tools, and products for cleaning buses, including opening doors and windows for effective circulation and to avoid exposure to cleaning fumes.
- Using gloves when handling and disposing of trash.
- Avoiding touching surfaces often touched by passengers.
- Universal precautions when handling bodily fluids
- No modifications to the school bus (e.g. physical barriers, mounted hand sanitizing stations, mounted temperature scanners, etc.) are allowed on school or special purpose

buses for COVID-19 due to conflicts with federal motor vehicle safety standards.

Appendix C - Social Distancing Protocols and Healthy Practices - Students

The following measures will be taken with students on our school campuses and in our schools to increase social distancing while still maintaining a level of face-to-face instruction.

Please note: these protocols may evolve as they are implemented and more information is obtained about COVID-19.

Common Areas/Elementary:

- Students will report directly to their classroom unless purchasing breakfast.
- One-way traffic patterns will be used in stairwells and hallways when feasible. Students will travel in a single file line with spacing between students.
- Teachers will monitor and encourage social distancing.
- Restrooms will be limited to posted capacity.
- Restroom breaks will be scheduled to avoid overcrowding.
- Elective assemblies, field trips, and other large gatherings will be postponed.
- Recess will alternate to minimize the number of students on the playground, encourage social distancing, and allow time to disinfect equipment as needed.
- Adequate supplies will be purchased to minimize sharing of high touch materials to the extent possible (art supplies, equipment, etc. assigned to a single child) or limit use of supplies and equipment by one group of children at a time and clean and disinfect as needed. Shared supplies or equipment will be wiped down between classes.
- Avoid or minimize the sharing of electronic devices, toys, books, art supplies, and other games or learning aids when possible.
- In locations where students form a line, floor markings will indicate appropriate social distancing.
- Furniture in common areas will be rearranged to avoid clustering. Signage will be posted to encourage social distancing in common areas.
- Information regarding social distancing in the cafeteria can be found in Appendix E.

Common Areas/Middle School & High School:

- Students will report directly to their 1st period classroom unless purchasing breakfast.
- One-way traffic patterns will be used in stairwells and hallways when feasible as directed by teachers and signage.
- Teachers will monitor and encourage social distancing.
- Restrooms will be limited to posted capacity.
- Elective assemblies, field trips, and other large gatherings will be postponed.
- Adequate supplies will be purchased to minimize sharing of high touch materials to the extent possible (art supplies, equipment, etc. assigned to a single child) or limit use of supplies and equipment by one group of children at a time and clean and disinfect as needed. Shared supplies or equipment will be wiped down between classes.
- Avoid or minimize the sharing of electronic devices, books, art supplies, and other games or learning aids when possible.
- In locations where students form a line, floor markings will indicate appropriate social distancing.

- Furniture in common areas will be rearranged to avoid clustering. Signage will be posted to encourage social distancing in common areas.
- Lunch periods will be extended to allow for additional social distancing and reduced capacity.
- Locker sharing is not permitted.
- Information regarding social distancing in the cafeteria can be found in Appendix E.

Classroom/Elementary:

- Space between students will be increased during in-person instruction.
- Small groups will remain static and the number of students will be limited to the extent possible.
- Desks will be arranged to allow for maximum space available between students.
- All desks will face the same direction. When tables are used, students will be staggered so they are not facing each other when possible.
- Students are to remain seated in the classroom and in their assigned seats. Students may only come to the board or approach the teacher when called on to eliminate crowding around the teacher's desk.
- Only commercially prepared and prepackaged foods for classroom parties will be permitted. Use of the school cafeteria birthday treat program is preferred.
- Students will bring their own filled water bottle with a sealable lid or a purchased bottle of water to school. Students will take the water bottle home daily for sanitation. Drinking fountains will be unavailable at this time unless it contains a bottle filler station.

Classroom/Middle School & High School:

- Space between students will be increased during in-person instruction.
- Small groups will remain static and the number of students will be limited to the extent possible.
- Desks will be arranged to allow for maximum space available between students.
- All desks will face the same direction. When tables are used, students will be staggered so they are not facing each other when possible.
- Students are to remain seated in the classroom and in their assigned seats. Students may come to the board or approach the teacher when called on to eliminate crowding around the teacher's desk.
- Students will bring their own filled water bottle with a sealable lid or up to two (2) purchased bottles of water to school. Students will take the water bottle home daily for sanitation. Drinking fountains will be unavailable at this time unless it contains a bottle filler station.

Appendix D - Social Distancing Protocols and Healthy Practices - Staff/Visitors

The following measures will be taken at school with staff and visitors to increase social distancing.

Staff:

- All teachers will be required to eat in their classrooms. No more than three (3) staff members may eat together and must be at least six (6) feet apart at all times.
- All meetings will be virtual when feasible. Any meeting not virtual must have prior approval from the principal or central office administrator. Space must be large enough to accommodate social distancing of six (6) feet or greater, and all participants must wear a face mask.
- All staff who interact with visitors will be provided plexiglass barriers (administrative assistants, administrators, etc.). Teachers will be provided with plexiglass barriers if requested.

Visitors:

- Visitors, other than parents, will be permitted by appointment only.
- All visitors must self-screen prior to entering the school building.
- All visitors are required to wear a face mask.
- Classroom visitors will only be permitted if directly related to instruction. All classroom visitors must receive prior approval from the principal.
- Sign-in sheets will be used for in-person meetings to document attendees for contact tracing purposes.
- Accurate records will be kept of any persons other than students and staff entering the building, their reason for entering, and the locations in the building to which they travel.
- Vendor deliveries will be scheduled at times when students are not present when feasible. Meetings with vendor representatives will only be scheduled when students are not present.

Appendix E - Cafeteria Procedures

The school cafeteria is a common area where students can mingle with various students, making social distancing difficult. The following procedures are in place to encourage social distancing where feasible, as well as limit possible contact tracing to as few students as possible. Prior to any meal service, all children will utilize hand washing or sanitizing to ensure safe eating practices.

General Procedures

- Sale of self-serve food items will be suspended.
- Napkins and disposable silverware will be provided directly by staff.
- Sneeze guards will be installed at all Point of Sale locations.
- In locations where students form a line, floor markings will indicate appropriate social distancing.
- Food-sharing is prohibited.
- Cash transactions will be limited. EZSchoolPay transaction fee will be waived.
- No visitors permitted for breakfast/lunch.
- All food service staff will be required to wear PPE. Food service staff may wear their own PPE. PPE will be provided by the school to all food service staff preparing and serving food if requested.

Lunch Procedures

- All students are required to wash hands immediately prior to lunch when feasible. If not feasible, they must use hand sanitizer.
- Students will be seated in assigned seats and will be socially distanced as feasible.
- Assigned lunch times will be expanded to reduced capacity in the school cafeteria.
- Elementary students will eat with their classmates in assigned seats. Middle School and High School students will be assigned seats according to their 4th period class.
- Elementary students will remain seated until called to get in line for meal service.
- High School and Middle School students will go directly to the meal service line.
- Bagged or boxed meals with all necessary utensils, condiments, napkins, etc., will be served as feasible and available.
- Hand sanitizer will be provided during lunch and vending machine use and vending machines will be sanitized regularly.

Breakfast Procedures

- Breakfast will be served as Grab and Go at all buildings. The students will eat breakfast in their classroom (first period for middle school and high school).

Appendix F - Health Protocols - Students and Staff

COVID-19 Symptoms and Student and Staff Requiring Exclusion from School

The following are COVID-19-related symptoms:

- A fever of 100.4° F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Muscle pain
- Headache
- New loss of taste or smell
- Sore throat
- Fatigue
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

All staff will be trained to recognize COVID-19 related symptoms. Information on COVID-19 related symptoms will be shared and updated with students and parents.

Students and staff will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 if the symptoms are not otherwise explained and documented.

Students are not permitted at school if they exhibit any of these symptoms not otherwise explained and documented. Parents are required to notify the school immediately as outlined in Appendix G.

Staff are not permitted to report to school if they exhibit any of these symptoms not otherwise explained and documented. In addition, both students and staff are not permitted at school if a member of the household is COVID-19 positive.

Return to School/Work After Exclusion

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC and ISDH. Currently those guidelines are:

Untested

Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following conditions are met:

- The individual has not had a fever for at least 72 hours (three full days of no fever without the use of medicine that reduces fevers); **and**
- Other symptoms have improved (for example, when cough or shortness of breath have improved); **and**
- At least ten (10) calendar days have passed since the symptoms first appeared; **or**
- The individual has not had a fever for at least twenty-four (24) hours; **and**
- A note from the provider stating the individual has an alternate diagnosis and the provider believes it's appropriate for the patient to return to school.

Tested Positive- Symptomatic

Persons who experienced symptoms and have tested positive for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use of medicine that reduces fevers); **and**
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); **and**
- At least ten (10) calendar days have passed since symptoms first appeared.

Tested Negative - Symptomatic

Persons who experienced symptoms and have tested negative for COVID-19 may return to school if the following conditions are met:

- The individual has not had a fever for at least 72 hours (three full days of no fever without the use of medicine that reduces fevers); **and**
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); **and**
- At least ten (10) calendar days have passed since the symptoms first appeared; **or**
- A note from the provider stating the individual has an alternate diagnosis and the provider believes it's appropriate for the patient to return to school.

Tested Positive- Asymptomatic

Persons who have not experienced symptoms but have tested positive for COVID-19 may return to school if the following conditions are met:

- At least ten (10) calendar days have passed since the day of the test.
- If a person becomes symptomatic, they must follow the "Tested Positive - Symptomatic" protocol from the day they become symptomatic.

Student/Staff Close Contact

Persons who have been in close contact (within 6 feet for more than 15 minutes) of someone with confirmed COVID-19 may return to school if the following conditions are met:

- At least fourteen (14) calendar days have passed since the day of close contact.
- If a person becomes symptomatic, they must follow the "Tested Positive - Symptomatic" protocol from the day they become symptomatic.

Tested Positive- Impact on School Operations

With the assistance of Dearborn and/or Ripley County Health Department, school personnel or parents/guardians will be notified when their child has had prolonged, close proximity with an individual who tests positive for COVID-19. Healthcare professionals will determine the next steps for potentially exposed students or staff.

Student COVID-19 Symptoms Screening

All parents are required to self-screen students for COVID-19 symptoms each day prior to school. Students exhibiting symptoms of COVID-19 without being otherwise explained and documented are **prohibited** from coming to school. If they do come to school, they will be sent

home immediately. Parents will be responsible for immediate student pick up when a child has been excluded due COVID-19 symptoms.

Staff COVID-19 Symptoms Screening

All staff members are required to self-screen each day prior to school. Staff members exhibiting symptoms of COVID-19 without being otherwise explained and documented are **prohibited** from coming to school.

Medical Inquiries

Federal law typically limits the type of medical inquiries that can be made, but given the nature of the pandemic, more leeway has been given to schools in this circumstance to make additional medical inquiries of students than would otherwise be allowed.

- If a parent tells the school that a student is ill, the school will ask the parent whether the student is exhibiting any symptoms of COVID-19.
- If a staff member calls in sick or appears ill, the school will inquire as to whether the staff member is experiencing any COVID-19 symptoms.
- If a student or staff member is obviously ill, the school will make additional inquiries and may exclude the student from school.

Even without symptoms, if a student or staff member has recently had contact with a person with a suspected or confirmed case of COVID-19, had someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the school may exclude the student or staff member from the school building and recommend that they self-quarantine for fourteen (14) calendar days with the support of the Dearborn or Ripley County Health Department.

Wearing Masks and Other Personal Protective Equipment (PPE) - Staff

The current CDC and ISDH guidelines recommend that all staff wear cloth face masks. Staff members are strongly encouraged to wear masks. If a staff member chooses to wear a mask, it must be cloth or disposable, cover both the nose and mouth and loop behind each ear with elastic type material. Tie behind face masks or other face coverings will not be permitted. The school will provide a disposable mask if requested.

- Food Service staff will be required to wear masks and gloves. The school will provide masks, gloves, and PPE if requested.
- Custodial staff will be required to wear masks, gloves, and additional PPE when sanitizing an infected area. The school will provide masks, gloves, and PPE if requested.
- School nurses will be required to wear a mask, gloves, and additional PPE if necessary throughout the school day. The school will provide masks, gloves, and PPE if requested.

Wearing Masks and other Personal Protective Equipment (PPE) - Students

The current CDC and ISDH guidelines recommend that all students wear cloth face masks. Students are strongly encouraged to wear masks. If a student chooses to wear a mask, it must be cloth or disposable, cover both the nose and mouth and loop behind each ear with elastic type material. Tie behind masks or other face masks will not be permitted. The school will provide a disposable mask if requested by the parent.

- Some students may be required to wear masks and additional PPE (i.e. health-related, special conditions, etc.) when directed to do so by student health plans.
- Additional accommodations may need to be made for students based on their individual health plans.

Clinic Space COVID-19 Symptomatic

Each school has a designated space separate from the nurse's clinic where students or employees who are feeling ill are evaluated or wait for pick up. An administrator or office staff member will supervise students in the waiting area. All waiting students are required to wear a mask, which will be provided by the nurse. Only essential staff assigned to the room may enter. A record will be kept of all persons who entered the room and the room will be disinfected several times throughout the day. Strict social distancing is required and staff must wear appropriate PPE. Students who are ill will be walked out of the building to their parents. Parents will be responsible for immediate student pick up when a child has been excluded due to COVID-19 symptoms.

Clinic Space Non-COVID-19 Related

Students who do not display symptoms of COVID-19 will be seen and treated in the nurse's clinic. These would include students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e. - diabetes or seizures), those requiring medical treatments (i.e. - suctioning, tube feeding, or nebulizers), and those with individual health plans.

Confirmed Case of COVID-19 on School Property

If there is confirmation that a person infected with COVID-19 was on school property, the school will contact the Dearborn County or Ripley County Department of Health immediately. The school will also notify the Indiana Department of Education. Unless extenuating circumstances exist, the school will work with the local health department to assess factors such as the likelihood of exposure to employees and students in the building, the number of cases in the community, and other factors that will determine building closure.

It is the responsibility of the local health department to contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and give instructions to those involved with the confirmed case, including siblings and other household members regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications to the school community at large but may need to be selectively identified for contact tracing by the local health department.

If a closure is determined necessary, the school will consult with the local health departments to determine the status of school activities including extracurricular activities, co-curricular activities, and before and after-school programs.

As soon as the school becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the custodial staff will be informed, so that impacted building or bus areas, furnishings, and equipment are thoroughly disinfected. If possible, based upon student and staff presence, the custodial staff will wait 24 hours or as long as possible prior to disinfecting. However, if that is not possible or school is in session, the cleaning will occur immediately.

Immunizations

Immunization requirements will remain. The school will work with the local health departments and health systems to provide assistance.

Preventative Measures

The priority for preventing the spread of disease in the school setting is to insist that sick employees and students stay home. Additionally, students should remain home if someone in the household has COVID-19 symptoms or is being tested for COVID-19.

Social distancing will be used where feasible in the school setting. More information on the social distancing protocols can be found in Appendix C.

Handwashing and avoiding touching your face, eyes, nose, or mouth are also important steps a person can take to avoid becoming sick or spreading germs to others. Students are required to wash their hands often and if soap and water are not readily available, use a hand sanitizer that contains at least 60 percent alcohol. The school will provide ample hand sanitizer throughout the building. The school will reinforce healthy habits regarding handwashing during key times and regularly scheduled breaks. Classes and students will be staggered to maintain social distancing between students. Some of these key times include:

- Start of the school day
- Before eating
- After using the restroom
- After blowing nose, coughing, or sneezing
- After using shared equipment

Students will bring their own filled water bottle with a sealable lid or up to two (2) purchased bottles of water to school. Students will take the water bottle home daily for sanitation. Drinking fountains will be unavailable at this time unless it contains a bottle filler station.

Appendix G - Attendance Guidelines - Students

The biggest impact parents can have on preventing the spread of COVID-19 in the school and to limit exposure to others is to keep their child home when exhibiting COVID-19 symptoms. **This cannot be overstated.**

Student attendance policies have been adjusted to allow for extended absences for any student who is COVID-19 positive, exhibiting COVID-19 symptoms, or has been in contact with someone COVID-19 positive or who is exhibiting COVID-19 positive. In addition to the existing excused absences, the following excused absences will be used:

- COVID-19 Positive
- COVID-19 Symptoms
- COVID-19 Contact

If your child is sick for any reason, please call the school. The school will ask whether the student is exhibiting any symptoms of COVID-19. If a student is obviously ill, the school will make additional inquiries and may exclude the student from school.

Even without symptoms, if a student has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the school may exclude the student from the school building and recommend that they self-quarantine for fourteen (14) calendar days.

Please see Appendix F - Health Protocols - Students and Staff for more information on exclusion from school and return to school protocols.

Other attendance issues will be addressed through the Sunman-Dearborn Community School Corporation attendance policy found in the student handbook. *COVID-19 related absences are outside of the scope of the attendance policy in the student handbook.*

Appendix H - Attendance Guidelines - Staff

The biggest impact staff can have on preventing the spread of COVID-19 in the school and to limit exposure to others is to stay home when sick. This cannot be overstated.

If a staff member is home sick, the school will ask whether the staff member is exhibiting any symptoms of COVID-19. If a staff member is obviously ill, the school will make additional inquiries and may exclude the staff member from school. Non-certified staff members will be expected to use paid time off (PTO) if they are excluded from school. Certified staff members will be expected to use a sick day if they are excluded from school.

If a staff member is excluded from school and asked to self-quarantine due to any of the following reasons:

- Exposure at school by a staff member or student exhibiting COVID-19 symptoms, or COVID-19 positive
- A member of their household is COVID-19 positive

the staff member will be granted additional PTO or sick days for the length of the self-quarantine.

If the staff member becomes COVID-19 positive during the self-quarantine period, the staff member will be granted additional PTO or sick days for the length of the self-quarantine and recovery, up to twenty-one (21) calendar days.

Even without symptoms, if a staff member has recently traveled from somewhere considered to be a “hot spot” by the CDC, the school may exclude the staff member from the school building and require they self-quarantine for fourteen (14) calendar days. In these cases, the staff member must use their PTO or accumulated sick time.

The school reserves the right to provide additional PTO or sick time to employees if individual circumstances warrant it.

A staff member not able to report to work due to various COVID-19 reasons may be entitled to additional paid leave as allowed in the Families First Coronavirus Response Act. This Act amended and/or added various federal laws due to the COVID-19 pandemic, including provisions for employee paid leaves.

The Act added a new law and amended the Family and Medical Leave Act (FMLA). The new law is entitled “Emergency Paid Sick Leave Act” (EPSLA) and the amendment to the FMLA is entitled “Emergency Family and Medical Leave Expansion Act” (EFMLEA). These are two separate Acts addressing the current COVID-19 national public health emergency with respect to employees and/or their family members. Both Acts are effective through December 31, 2020.

Any staff member requiring additional information about paid leave should contact Mary Ann Baines, Director of Financial Operations.

Appendix I - Special Education Considerations

Sunman-Dearborn Schools will continue to meet the needs of all students, including those with special learning considerations, disabilities, and health needs. School staff will work with families to discuss the best delivery method of instruction for students with Individualized Education Plans (IEPs). We remain committed to meeting timelines and providing individualized instruction to students receiving special education services.

Case Conferences

Annual Case Reviews - The case conference committee (CCC) will conduct the annual case review (ARC) consistent with the requirements of Article 7. The ARC will take place within the one year timeline, regardless of school closure.

Review and Revise the IEP - The case conference committee (CCC), made up of school staff and parents, may meet to review and revise the provisions of services and educational progress at any time. The CCC will discuss progress toward IEP goals and make adjustments accordingly. These meetings may be conducted virtually or in person.

Medically Fragile Students

Some medically fragile students may be at a higher risk of severe medical complications if exposed to COVID-19, and therefore may be unable to attend school. These students will still be provided educational services remotely. The determination of the services to be provided is a case conference committee decision based on medical and educational needs. The services listed in the IEP may be delivered through online or virtual instruction. The case conference committee will convene at least every sixty (60) instructional days to review the IEP of students unable to attend school in person.

Homebound Services

Special education and related services will be provided to a student with a disability who is absent from school for an extended period of time (10 or more school days). The case conference committee will meet to make any necessary adjustments to the IEP. The case conference committee will convene at least every sixty (60) instructional days when a student is receiving services in a homebound setting. School staff must follow appropriate health guidelines to assess and reduce the risk of transmission in the provision of homebound services.

Homebound related to COVID-19 - If a student with a disability is absent for an extended period of time because of a COVID-19 infection, and school remains open, the case conference committee must first determine whether the student is available for instruction. Then, the committee will determine if the student could benefit from homebound services such as online or virtual instruction, phone calls, or other curriculum-based activities. If a student is not able to receive services after an extended period, the school will determine whether and to what extent compensatory services may be needed to make up for skills that may have been lost. If a student with a disability is quarantined at home for an extended period of time due to a COVID-19 infection of a family member, the school will follow the same protocol as above.

Homebound not related to COVID-19 - Students who were receiving services in a homebound placement pursuant to their IEP will remain in that placement until the case conference committee determines that a different placement is appropriate.

Special Transportation

If special transportation is required, the IEP shall reflect this service. Social distancing and cleaning and disinfection protocols will be in place on all school buses. Parents of medically fragile students will be encouraged to provide transportation. The school will reimburse at the IRS approved rate. (See Appendix B)

Therapy

The individual needs of students will be taken into consideration when providing IEP-required therapies. These safeguards will be considered when planning therapy sessions:

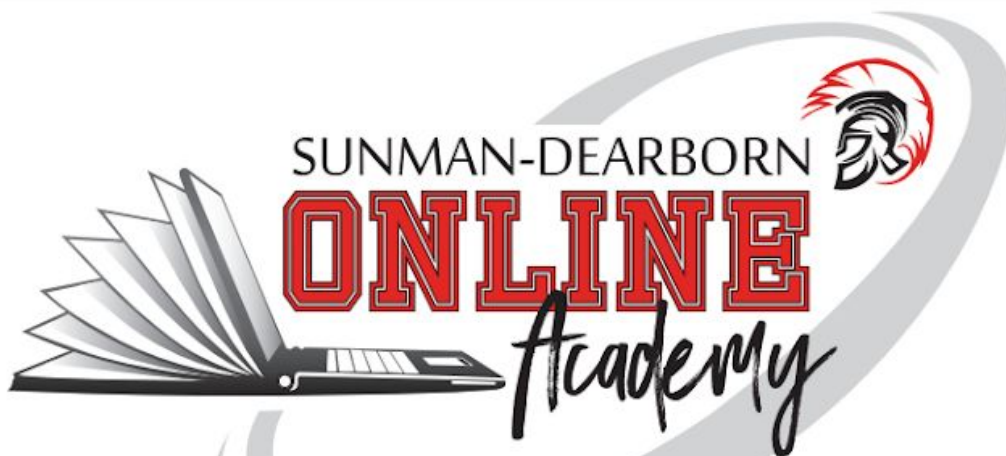
- School staff will intensify cleaning and disinfecting of equipment and surfaces between therapy sessions.
- Therapy group sizes will be reduced when possible.
- Seating options will be spaced out to facilitate physical distancing.
- Sneeze guards will be added between teacher and students for small group settings.
- Teachers will restrict sharing of equipment and learning aids
- The delivery of the therapy could shift to a non-traditional class setting.
- Students are required to wash hands before therapy begins. Face masks are recommended when unable to socially distance unless it impedes the learning process, such as speech therapy.

The teacher of record will monitor students' skill regression or lack of progress and communicate with parents about IEP therapy service changes or additions to address regression.

Sunman-Dearborn schools will provide equitable services to parentally-placed students with disabilities attending reopened non-public school buildings within the district boundaries.

Appendix J - Sunman-Dearborn Online Academy Information

Coming for the 2020-2021 School Year



PERSONALIZE LEARNING

Your student will receive instruction at their level, at their pace, on their schedule. A formative assessment will be given the first week of school to create a learning path specifically for your student.



SUPPORTED BY SUNMAN-DEARBORN COMMUNITY SCHOOLS

Your student will receive a Chromebook, internet hotspot (if needed), and educational resources needed to support his/her learning - and all will be supported by Sunman-Dearborn teachers and staff.



TAUGHT BY SUNMAN-DEARBORN TEACHERS

Your student will receive instruction from a certified Sunman-Dearborn teacher, and will be able to participate in school field trips, co-curricular activities such as band, choir, FFA, and FCCLA, and extra-curricular activities such as athletics and the other various clubs offered at school.



FLEXIBLE SCHEDULING

Instruction will be blended; using live face-to-face instruction, recorded sessions and technology resources. By using all of these tools, you and your student will have the flexibility to manage your busy schedule.



BENEFITS OF BEING A SUNMAN-DEARBORN STUDENT

Your student will be enrolled at Sunman-Dearborn Community Schools, and you will continue to receive the benefits; access to free/reduced meals (if qualified), \$25 book bill, and all the other resources your property taxes are supporting!

Overview

The Sunman-Dearborn Online Academy (S-DOA) is a robust, fully online option for any parent or student. S-DOA was created out of necessity for students and parents who have concerns regarding returning to school amidst the COVID-19 pandemic, or who have underlying medical conditions that preclude them from attending traditional school. While S-DOA was created out of necessity as a result of COVID-19, it is available to all students, providing maximum flexibility, and supporting families' individual and unique needs and circumstances. S-DOA is a rigorous learning opportunity with quality instruction. It will include the use of formative assessments, grades, feedback, progress monitoring, and re-teaching for mastery.

By enrolling in S-DOA, you and your child are part of the Sunman-Dearborn Community Schools. Your child is permitted to participate in various school activities along with their traditional school peers; field trips, clubs, athletics, prom, and much more (please see more information below concerning high school athletics). Your child will be instructed by Sunman-Dearborn Community Schools teachers and supported by Sunman-Dearborn Community Schools staff you know and trust. And your student will be under the jurisdiction of the Sunman-Dearborn Community Schools Board of Trustees you elected.

Special education students will be fully supported at S-DOA, including online therapy sessions when appropriate. For sessions that require face to face therapy, appointments will be available for students and parents to participate in one of our school buildings.

S-DOA has partnered with award-winning Edmentum to provide instructional technology resources to our students. More information regarding specific software products used at each grade span is provided below. Edmentum is supported locally by our representative who is a resident of Sunman-Dearborn and a parent of a recent graduate and three current students.

All students enrolled in S-DOA will take a formative assessment at the beginning, middle, and end of the year. S-DOA has partnered with Northwest Evaluation Association (NWEA), a research-based, not-for-profit organization with 40 years of experience specializing in K-12 assessment, to provide our online formative assessment. NWEA integrates directly with Edmentum's ExactPath to determine your child's Learning Path. Please see below for more information about ExactPath.

All students in grades 3-8 and some high school students are required to participate in the state testing program. The test must be completed and proctored at school.

Elementary - K-5

The elementary school curriculum will be delivered and taught by licensed teachers who provide instruction exclusively for S-DOA. Instruction will be delivered through a blend of live instruction through Google Meet and through various online technology resources. Live sessions will be recorded for students who were unable to attend the live session or for students to review for additional support. Students will have access to educational resources used in the traditional classroom as well. S-DOA will use [Reading Eggs](#), [Reading Eggspress](#), [Math Seeds](#), [Study Island](#), and [ExactPath](#) from Edmentum to support instruction and learning. More information about each of these products can be found by clicking on the product which will take you to the Edmentum overview video on YouTube.

Middle School - 6-8

The middle school curriculum will be delivered and taught by licensed teachers who provide traditional instruction as well as instruction for S-DOA students. Teachers will have time set aside in their schedule to support S-DOA students. Instruction will be delivered primarily through [Edmentum Courseware](#). Individual and small-group help sessions will be provided through live Google Meet and through Edmentum's [Study Island](#). More information about each of these products can be found by clicking on the product which will take you to the Edmentum overview video on YouTube. Live sessions will be recorded for students who were unable to attend the live session, or for students to review for additional support.

Students will have the flexibility to attend S-DOA part-time, and come to school to participate in electives that are not conducive to online learning, or co-curricular courses such as band, choir, and agriculture. The school will coordinate with the parent to group elective courses together or provide selected courses at the beginning or end of the day to allow parents to take advantage of school bus transportation to school in the morning, or home in the afternoon. Parents will be required to provide transportation during other times of the day. Students will be permitted to participate in after school activities including athletics and clubs.

High School - 9-12

The high school curriculum will be delivered and taught by licensed teachers who provide traditional instruction and instruction for S-DOA students. Teachers will have time set aside in their schedule to support S-DOA students. Instruction will be delivered primarily through [Edmentum Courseware](#). Individual and small-group help sessions will be provided through live Google Meet and through Edmentum's [Study Island](#). More information about each of these products can be found by clicking on the product which will take you to the Edmentum overview video on YouTube. Live sessions will be recorded for students who were unable to attend the live session or for students to review for additional support.

Students will have the flexibility to attend S-DOA part-time, and come to school to participate in electives that are not conducive to online learning, or co-curricular courses such as band, choir, and agriculture. The school will coordinate with the parent to group elective courses together or provide selected courses at the beginning or end of the day to allow parents to take advantage of school bus transportation to school in the morning, or home in the afternoon. Parents will be required to provide transportation during other times of the day. Students will be permitted to participate in after school activities including athletics and clubs.

In addition, at the high school, traditional students will be able to take advantage of the expansive S-DOA course catalog to enroll in individual courses not offered at East Central High School. These students will remain on campus and will be provided a supervised area to work online for a period to complete the course during the school day.

Appendix K - Co-Curricular/Extra-Curricular Procedures

Given the fluid situation of COVID-19, these procedures are subject to change.

The following protocols are in effect for all Phases:

Prior to participation, all first-time student athletes are required to have an IHSA pre-participation physical for the upcoming school year. Returning student athletes are not required to obtain a new IHSA pre-participation physical unless they were diagnosed with a concussion during the 2019-20 sports season(s) or had surgery since completing their last physical. All student athletes must provide a [2020-21 IHSA Health History Update Questionnaire and Consent & Release Certificate](#) prior to participation.

All students and staff will be trained and screened within S-DCSC guidelines (see Appendix F, page 12, *Screening*) for signs/symptoms of COVID-19 prior to participating in workouts, rehearsals, or practices.

- Any person with COVID-19-related symptoms is not permitted to take part in workouts, rehearsals, or practices and should contact his or her primary care provider or other appropriate healthcare professional.
- Any person with a positive COVID-19 test shall trigger the established predetermined thresholds for mitigation strategies by following ISDH recommendations to work with your local health department in following the CDC guidance.
- Coaches must track COVID-19 impacted attendance and report to school administration.
- Follow specific return to school protocol in reference to participation for student athletes or staff members who no longer test positive and/or no longer display symptoms of COVID-19. (See Appendix F, page 11, *Health Protocols*)
- School will post signage displaying symptoms to educate students.

Phase I: July 6-July 19

- **ALL SUMMER ACTIVITIES ARE VOLUNTARY.** Any parent or student-athlete who does not feel it is in their best interest to participate should exclude themselves from all workouts, practices, etc.
- Student athletes and extracurricular participants are limited to 15 hours per calendar week on campus.
- School contact activity includes conditioning and sport-specific activities.
- No sport may have more than two activity days per calendar week. Each sport must register their activity days in the office of the Athletic Director at least 10 days in advance. Sport-specific activity days may not occur on consecutive calendar days.
- Activity days are limited to three hours per day. (Six hours per calendar week.)
- Conditioning is limited to four days per week. Conditioning sessions may be held multiple times each day, each session limited to two hours. Student athletes may attend only one conditioning session per day.
- All State and local guidelines for group limitations must be followed and social distancing is encouraged.
- Any student who prefers to wear a face covering for activities will be allowed, if doing so will not cause a health risk.

- Students, when not engaging in vigorous activity and when practical, are recommended (but not required) to wear face masks as long as doing so does not cause a health-risk.
- CDC guidelines would also strongly recommend that non-students, including coaches, medical-related staff, directors, security staff, supervisors, etc. wear face masks unless they are performing a rigorous activity or it poses a health risk. Although masks are not required, School will provide masks for personnel upon request.
- Only essential student athletes, student participants, coaches, medical staff, related supervisors, directors, and security are permitted to be in attendance.
- Vulnerable individuals are encouraged to seek medical guidance regarding his/her individual level of participation.
- Individuals must wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating. If this is not possible, hand sanitizer will be available to individuals as they transfer from place to place.
- Locker rooms and classrooms are closed and will not be utilized. Students will report to their activity in proper gear and immediately return home to shower at the conclusion. Restrooms will remain available for student athletes and athletic staff, however social distancing is encouraged.
- Athletic practice sizes will be decreased as much as possible to reduce risk. Workouts will be conducted in defined, smaller groups of students with the same students always together. Reduce gathering size by half capacity in large areas (weight room, band rooms, wrestling rooms, etc.)
- Band practices are permitted to have sectional practices only, with ten (10) or less participants.
- Players, participants, coaches, and supervisors are expected to follow CDC guidelines for social distancing. If it is not possible to follow these guidelines indoors or outdoors, then create as much distance as possible. For sidelines, benches, or other holding areas, established protocols will be required for students and coaches/directors. The goal and expectation is limited or no contact.
- Cleaning schedules have been created for all facilities and equipment to mitigate any communicable diseases.
 - Parents/students/athletes will clean apparel/water bottles after each activity session.
 - Coaching staff and athlete/student groups will clean equipment after each use.
 - Custodians will clean and sanitize facilities each day.
- Appropriate clothing/shoes will be worn at all times to minimize transmission.
- No sharing of clothing, shoes, towels, or water bottles.
- Hand sanitizer will be plentiful and available at all times.
- If equipment must be shared, including sports balls, weight room facilities, non-wind instruments, etc., this equipment will be cleaned prior to use and immediately following usage.
 - Coaching staff and athlete/participant groups will sanitize equipment after each use. PPE will be provided as necessary.
- Equipment such as weight benches, athletic pads, etc. having holes with exposed foam has been inspected and covered or discarded.
- Students are expected to shower at home and wash workout clothing immediately

upon returning to their home. If a student does not have a laundered uniform, he/she will not be allowed to participate in practice or competition.

- PPE is available for all school persons involved in laundering.
- Free weight exercises requiring a spotter cannot be conducted. Safety measures in all forms must be strictly enforced in the weight room.
- For contact sports, no contact is allowed.
- Shared hydration stations (water trough, water fountains, water hose, etc.) will not be utilized except for filling individual, labeled water bottles.
- No formal competition is allowed.
- Pool usage is acceptable. School will take necessary steps to promote health and safety both in the water and out by social distancing and using good hygiene.
 - State and local guidelines that may determine when and how recreational water facilities may operate will be followed.

Phase II: July 20-August 15

- All State and local guidelines for group limitations must be followed and social distancing is encouraged.
- Any student who prefers to wear a face covering for activities will be allowed, if doing so will not cause a health risk.
- Students, when not engaging in vigorous activity and when practical, are recommended (but not required) to wear face masks as long as doing so does not cause health-risk.
- CDC guidelines recommend that non-students, including coaches, medical-related staff, directors, security staff, supervisors, etc. wear face masks unless performing rigorous activity or it poses a health risk. Although masks are not required, School will provide masks for personnel if requested.
- Only essential student athletes, student participants, coaches, medical staff, related supervisors, directors, and security are permitted to be in attendance.
- An alternate command structure consisting of assistant coaches (when available), Athletic Director, Assistant Athletic Director, Principal, and Assistant Principals has been established ensuring practices and contests can continue in the case of removal due to quarantine.
- Individuals are required to wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating. If this is not possible, hand sanitizer will be available to individuals as they transfer from place to place.
- If locker rooms or meeting rooms are used, established small-groups will be allowed in on rotations complying with the IN-CLASS recommendation of 50% capacity or less.
- Gathering sizes will be decreased as much as possible to reduce risk. Workouts will be conducted in defined, smaller groups of students with the same students always together. Reduce gathering size by half capacity in large areas (weight room, band rooms, wrestling rooms, etc.).
- Band practices are permitted to have sectional practices indoors, with ten (10) or less participants, and larger practices outdoors with full membership, following social distancing protocols, when feasible.
- Players, participants, coaches, and supervisors are expected to follow CDC guidelines for social distancing. If it is not possible to follow these guidelines indoors or outdoors, then create as much distance as possible. It is recommended but not required that

participants and coaches wear face masks when distancing is limited and the individual is not participating in rigorous activity. Officials will be given the option to wear face masks. For sidelines, benches, or other holding areas, established protocols will be required per sport for students and coaches/directors.

- Scheduling adjustments are being addressed to reduce the number of events, duration, and/or participants present.
- Contact is allowed as defined by Indiana High School Athletic Association (IHSAA).
- Cleaning schedules will be followed regarding facilities and equipment to mitigate any communicable diseases. Supplies and inventory are available to thoroughly clean and disinfect prior to and after usage following CDC, EPA, and OSHA guidelines.
 - Parents/student-athletes will clean apparel/water-bottles after each activity session.
 - Coaching staff and athlete-groups will clean equipment after each use.
 - Custodians will clean and sanitize facilities each day.
- Appropriate clothing/shoes will be worn at all times to minimize transmission.
- No sharing of clothing, shoes, towels, or water bottles.
- Hand sanitizer will be available at all times.
- If equipment must be shared, including sports balls, weight room facilities, non-wind instruments, etc., this equipment will be cleaned prior to use and immediately following usage.
 - Coaching staff and athlete/participant groups will sanitize equipment after each use. PPE will be provided as necessary.
- Equipment such as weight benches, athletic pads, etc. having holes with exposed foam will continue to be inspected and covered or discarded.
- Students are expected to shower at school or at home and wash workout clothing immediately upon returning to their home. If a student does not have a laundered uniform, he/she will not be allowed to participate in practice or competition.
- PPE is available for all school persons involved in laundering.
- Free weight exercises requiring a spotter can be conducted. Safety measures in all forms must be strictly enforced in the weight room.
- Celebratory and sportsmanship acts that involve contact will be prohibited.
- Shared hydration stations (water trough, water fountains, water hose, etc.) will not be utilized except for filling individual, labeled water bottles.
- Pool usage is acceptable. Schools will take necessary steps to promote health and safety both in the water and out by social distancing and using good hygiene.
 - State and local guidelines that may determine when and how recreational water facilities may operate will be followed.
- No formal competition is allowed with the exception of girls golf.

Phase III: August 15

- All State and local guidelines for group limitations must be followed and social distancing is encouraged.
- Any student who prefers to wear a face covering for activities will be allowed, if doing so will not cause a health risk.

- Students, when not engaging in vigorous activity and when practical, are recommended (but not required) to wear face masks as long as doing so does not cause health-risk.
- CDC guidelines recommend that non-students, including coaches, medical-related staff, directors, security staff, supervisors, etc. wear face masks unless performing rigorous activity or it poses a health risk. Although masks are not required, School will provide masks for personnel if requested.
- An alternate command structure consisting of assistant coaches (when available), Athletic Director, Assistant Athletic Director, Principal, and Assistant Principals will be implemented if necessary ensuring practices and contests can continue in the case of removal due to quarantine.
- Individuals are required to wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating. If this is not possible, hand sanitizer will be available to individuals as they transfer from place to place.
- If locker rooms or meeting rooms are used, 50 percent capacity will still be utilized except in cases that present *hardship*.
*If the restriction to 50 percent capacity at competitive events creates a hardship and impacts the hygiene or safety of students, a 50 percent or greater capacity is allowed.
- Scheduling adjustments are being addressed to reduce the number of events, duration, and/or participants present.
- Gathering sizes will be decreased as much as possible to reduce risk. Workouts will be conducted in defined, smaller groups of students with the same students always together. Reduce gathering size by half capacity in large areas (weight room, band rooms, wrestling rooms, etc.)
- Band practices are permitted to have practices indoors or outdoors with full membership following social distancing protocols, when feasible.
- Players, participants, coaches, and supervisors are expected to follow CDC guidelines for social distancing. If it is not possible to follow these guidelines indoors or outdoors, then create as much distance as possible. It is recommended but not required that participants and coaches wear face masks when distancing is limited and the individual is not participating in rigorous activity. Officials will be given the option to wear face masks. For sidelines, benches, or other holding areas, established protocols will be required per sport for students and coaches/directors.
- Hospitality rooms for officials will not include shared food service and will allow space for social distancing. Individual waters and pre-packaged snacks will be available upon request.
- Cleaning schedules will continue to be followed regarding facilities and equipment to mitigate any communicable diseases. Supplies and inventory will continue to be available to thoroughly clean and disinfect prior to and after usage following CDC, EPA, and OSHA guidelines.
 - Parents/student-athletes will clean apparel/water-bottles after each activity session.
 - Coaching staff and athlete-groups will clean equipment after each use.
 - Custodians will clean and sanitize facilities each day.
- Cleaning regarding team or group transportation must be followed.
- Appropriate clothing/shoes will be worn at all times to minimize transmission.
- No sharing of clothing, shoes, towels, or water bottles.

- Hand sanitizer will be available at all times.
- Contact will be limited to only contact necessary to compete as defined by IHSAA. Modified sportsmanship practices will be observed.
- If equipment must be shared, including sports balls, weight room facilities, non-wind instruments, etc., this equipment will be cleaned prior to use and immediately following usage.
 - Coaching staff and athlete/participant groups will sanitize equipment after each use. PPE will be provided as necessary.
- Equipment such as weight benches, athletic pads, etc. having holes with exposed foam will continue to be inspected and covered or discarded.
- Students are expected to shower at school or at home and wash workout clothing immediately upon returning to their home. If a student does not have a laundered uniform, he/she may not be allowed to participate in practice or competition.
- PPE is available for all school persons involved in laundering.
- Shared hydration stations (water trough, water fountains, water hose, etc.) will not be utilized except for filling individual, labeled water bottles.
- Pool usage is acceptable. Schools will take necessary steps to promote health and safety both in the water and out by social distancing and using good hygiene.
 - State and local guidelines that may determine when and how recreational water facilities may operate will be followed.
- Competition may begin.
- The admission of visitors and spectators will be contingent upon the state and local community's established mass gathering guidelines. The school encourages all visitors and spectators to wear masks at a school event or activity in situations where they are not able to effectively socially distance. The school reserves the right to place restrictions on spectator attendance.
- Concessions may be sold if food handlers and cashiers use appropriate PPE and only prepared, prepackaged food is available.

Appendix L - Extra-Curricular/Co-Curricular Transportation Waiver



SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION (S-DCSC)



EXTRA-CURRICULAR/CO-CURRICULAR TRANSPORTATION WAIVER

I, as parent or legal guardian for the S-DCSC student named below, elect to decline to use S-DCSC transportation and instead allow my child or ward to be transported by alternate means to and from S-DCSC property and any other location for the purpose of S-DCSC events, or extra/co curricular activities (students are not allowed to self transport). I understand that I am solely responsible for ensuring the safe transportation of my child or ward, and ensuring that S-DCSC staff is immediately notified of any change to this arrangement.

I voluntarily agree on my behalf, and on behalf of my child/ward, to assume all of the foregoing risks and accept sole responsibility for any injury to my child/ward or myself including, but not limited to, personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind, that I, my family and my child/ward may experience or incur in connection with my child/ward's transportation related to S-DCSC events, or extra/co curricular activities (students are not allowed to self transport). On my behalf, and on behalf on my child/ward, I hereby release, covenant not to sue, discharge, and hold harmless S-DCSC, its agents, officers, employees, volunteers, and representatives, of and from claims, including all liabilities, claims, actions, damages, cost or expense of any kind arising out of or relating thereto.

Student Name

Parent or Legal Guardian Signature

Date

Appendix M - 2020-2021 School Calendar

Sunman-Dearborn Community School Corporation Calendar 2020-2021 School Year (Revised)																														
July 2020														January 2021																
S	M	T	W	T	F	S	August 2020							S	M	T	W	T	F	S										
				1	2	3	4	3 - 4 Teacher Days												1	2									
5	6	7	8	9	10	11	5 First Student Day							3	4	5	6	7	8	9										
12	13	14	15	16	17	18								10	11	12	13	14	15	16										
19	20	21	22	23	24	25								17	18	19	20	21	22	23										
26	27	28	29	30	31		7 Labor Day - No School							24	25	26	27	28	29	30										
																					31									
August 2020														February 2021																
S	M	T	W	T	F	S	2 Virtual Conferences							S	M	T	W	T	F	S										
						1	5 - 9 E-Learning													1	2	3	4	5	6					
2	3	4	5	6	7	8	9 End of 1st 9 weeks (46 days)							7	8	9	10	11	12	13										
9	10	11	12	13	14	15	14 2-Hour Early Dismissal							14	15	16	17	18	19	20										
16	17	18	19	20	21	22								21	22	23	24	25	26	27										
23	24	25	26	27	28	29								28																
30	31																													
September 2020														March 2021																
S	M	T	W	T	F	S	18 End of 2nd 9 weeks (47 days)							S	M	T	W	T	F	S										
			1	2	3	4	5	18 End of 1st Semester (93 days)													1	2	3	4	5	6				
6	7	8	9	10	11	12	21 Teacher Record Day							7	8	9	10	11	12	13										
13	14	15	16	17	18	19	Dec 21-Jan 4 Winter Break							14	15	16	17	18	19	20										
20	21	22	23	24	25	26								21	22	23	24	25	26	27										
27	28	29	30											28	29	30	31													
October 2020														April 2021																
S	M	T	W	T	F	S	5 End of 3rd 9 weeks (45 days)							S	M	T	W	T	F	S										
					1	2	3	15 - 19 E-Learning													1	2	3							
4	5	6	7	8	9	10	22 - 26 Spring Break							4	5	6	7	8	9	10										
11	12	13	14	15	16	17								11	12	13	14	15	16	17										
18	19	20	21	22	23	24								18	19	20	21	22	23	24										
25	26	27	28	29	30	31								25	26	27	28	29	30											
November 2020														May 2021																
S	M	T	W	T	F	S	12 End of 4th 9 weeks (42 days)							S	M	T	W	T	F	S										
1	2	3	4	5	6	7	12 End of 2nd Semester (87 days)													1										
8	9	10	11	12	13	14	13 Teachers' Records Day							2	3	4	5	6	7	8										
15	16	17	18	19	20	21								9	10	11	12	13	14	15										
22	23	24	25	26	27	28								16	17	18	19	20	21	22										
29	30													23	24	25	26	27	28	29										
December 2020							SNOW/COVID-19 MAKE UP DAYS							June 2021																
S	M	T	W	T	F	S	May 12 - June 4							S	M	T	W	T	F	S										
			1	2	3	4	5	Additional days will be made up as needed at the end of the school year with Records Day to follow the last make up day.													1	2	3	4	5					
6	7	8	9	10	11	12								6	7	8	9	10	11	12										
13	14	15	16	17	18	19								13	14	15	16	17	18	19										
20	21	22	23	24	25	26								20	21	22	23	24	25	26										
27	28	29	30	31										27	28	29	30													
Teacher Days														Break Days																
Student Days														No School-Holidays																
2-Hour Early Dismissal														E-Learning																
Board Approved: July 9, 2020																														

Appendix N - Letter from Dearborn County Health Official



Dearborn Co. Health Department

Prevent. Promote. Protect.

165 Mary Street
Lawrenceburg IN, 47025

Phone: (812) 537-8826
Fax: (812) 532-3268

www.dearborncounty.org

June 22, 2020

To whom it may concern,

I have reviewed the re-entry plan for Sunman -Dearborn community schools. This plan was discussed with me and I was involved in the preparation. I approve the plan as it currently stands and find it to be in line with state recommendations (ISDH) and recommendations from the CDC. As circumstances change, we will work together to make modifications as the need arises.

Sincerely,

Stephen C. Eliason

Medical Director

Dearborn County Health Department