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DR. ANDREW JACKSON  
Superintendent

KELLY ROTH  
Director of Student Services

DUSTY BURRESS  
Director of Support Services

MARY ANN BAINES  
Director of Financial Services

August 14, 2020

Dear Sunman-Dearborn Community Schools Parents:

While the start of this school year has been one of the most challenging, it has also been one of the most exciting and positive. There is no doubt, parents, students and staff are excited to be back in school.

Our goal is to have traditional school as many days as possible. We have protocols and mitigation strategies in place to limit the disruption and continuity of instruction when we have a COVID-19 positive student or staff member.

Our parents have done an excellent job of screening your students at home and not sending them to school if they are experiencing symptoms.

Our re-entry plan describes the cleaning and sanitizing protocols for a COVID-19 positive student or staff member in school. While we have not been notified of any confirmed COVID-19 positive students or staff members in our buildings yet this school year, I would like to describe the notification protocol for a COVID-19 positive student or staff member in school.

If a student or staff member is COVID-19 positive, the school will determine all close contacts. A close contact is anyone who was within six (6) feet of the individual for fifteen (15) minutes or longer. The parents of all students who are considered a close contact will receive a phone call from school personnel or the local health department. Per the Indiana State Department of Health (ISDH) and our re-entry plan, the student must quarantine for fourteen (14) days before returning to school and must remain symptom-free. If the student develops symptoms they must follow the symptomatic protocol.

Parents of students in the classroom, but not considered a close contact, will receive a letter notifying them a student or staff member in their child's classroom is COVID-19 positive. The letter will also state, if they have not received a phone call, their child is not considered a close contact, but to please monitor for symptoms. Per healthcare privacy laws, the name of the student or staff member who is COVID-19 positive will not be shared.

There will be no other notification regarding COVID-19 students or staff members. The school will not send out a general message to other parents in the school.

We expect to have COVID-19 positive students and staff during the school year. We will work diligently to follow the proper notification procedures, and the various protocols in place to allow us to continue to have traditional school.

Thank you for your support of our schools.

Sincerely,

A handwritten signature in black ink that reads "Andrew Jackson". The signature is written in a cursive style with a large initial 'A' and a long, sweeping tail on the 'n'.

Andrew Jackson  
Superintendent