



1 TROJAN PLACE, SUITE B
 ST. LEON, INDIANA 47012
 PHONE: 812-623-2291
 FAX: 812-623-3341
 www.sunmandearborn.k12.in.us

DR. ANDREW JACKSON
 Superintendent

CINDY MORTON
 Director of Student Services

DUSTY BURRESS
 Director of Support Services

MARY ANN BAINES
 Director of Financial Services

March 20, 2020

Dear Sunman-Dearborn Community Schools Parents:

Thank you for your patience as we continue to receive and implement guidance regarding COVID-19. Just this week, I attended a webinar with Dr. McCormick, State Superintendent, and watched two press conferences with Governor Holcomb.

Per Governor Holcomb’s order, school will be closed through May 1st. We will be back in session on Monday, May 4th.

E-Learning

As a school corporation, we have not implemented e-learning. However, we have been providing our teachers professional development over the past four years on the use of G-Suite for Education and Chromebooks. Normally, we would have been much more intentional with our implementation. However, due to the set of circumstances, we will begin implementing immediately.

Monday, March 30th - Friday, April 3rd, will be waived days of instruction. There will be limited assignments and resources for students. The following four (4) weeks will be a pattern of waived days of instruction on Monday and Friday, and e-learning on Tuesday, Wednesday, and Thursday.

Su	M	T	W	Th	F	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

	Waived Day of Instruction		Good Friday - No School
	E-Learning Day		

K-5

Students will be asked to complete a 10-20 minute assignment in Reading, Language Arts, and Mathematics each e-learning day. Your child will also be given a 10-20 minute lesson each week in Physical Education, Music, and Art. In addition, you should encourage your child to read, read, and read some more. If your student is not a strong reader, please read to them, or read together. Teachers will track assignment completion in PowerSchool as a non-graded assignment.

6-12

Students will be asked to complete a 20-30 minute assignment in each class on e-learning days. At the end of each week, students will complete a short 20-point assessment, project, or paper to be graded. This will be the only grade taken each week.

College dual credit students will be expected to adhere to the college or university policy regarding grades and assignments.

A technology resource page for families is being developed. Once it is published, a link will be posted on the school websites, the COVID-19 webpage, and sent to parents via School Messenger.

Access to Technology

K-5

Students will need a **Chromebook or desktop** to complete their assignments. Students will be permitted to take home a school-issued Chromebook. To reserve a Chromebook, go to the corporation COVID-19 webpage at

<https://www.sunmandearborn.k12.in.us/information/covid-19>.

Once there, click on K-5 Chromebook Request Form.

All three elementary schools will be open on Tuesday, March 31st and Wednesday, April 1st from 9:00 - 11:00 AM and 5:00 - 7:00 PM to distribute Chromebooks. You do not need to use a school-issued Chromebook to complete the assignments.

Events

ALL events, rentals, games, practices, etc. are cancelled through Sunday, May 3rd. Extra-curricular and co-curricular events will be postponed as needed. Our current guidance from the Centers for Disease Control and Prevention (CDC), Indiana State Department of Health (ISDH), and Dearborn County Department of Health (DCDH) is to cancel or postpone large gatherings and events.

Prom is postponed. I am hopeful that new guidance will allow large gatherings in mid-late May. Graduation is currently still scheduled for Sunday, June 7th. However, it may be postponed or cancelled pending guidance from CDC, ISDH, and DCDH.

Internet Access

Several companies are offering free wifi/internet access; Spectrum, Comcast, etc. ETC is offering free internet access at the Sunman Park. In addition, outdoor wifi will be accessible throughout the school day and evening at the East Central High School parking lot. Parents and students will not be able to enter the building, but may sit in their cars and access the wifi and internet. A limited number of Verizon Mifi units will be available for parents if no other internet option exists. These units are ordered and we expect the delivery in early April.

Food Service

Free breakfast and lunch will be offered to all students. In an effort to estimate the need, please take a moment to complete our food service meal survey. Go to the corporation COVID-19 webpage at

<https://www.sunmandearborn.k12.in.us/information/covid-19>

Once there, click on Meal Service Request Form. In addition, the website has more information on locations, dates, and times for pick-up.

Medications

On Monday, March 30th, school nurses will contact parents to make arrangements to pick up needed student medication from school.

Building Access

Only essential visitors will be permitted in the buildings on school property. We also have several employees working from home. Please schedule an appointment with the administrative assistant or building administrator via email to ensure they will be available.

I would like to reiterate, accurate and factual communication will continue to be provided through the Sunman-Dearborn Community School Corporation website, Twitter, School Messenger, and email. These are the only official communication channels of the school corporation.

Thank you again for partnering with the school as we navigate uncharted territory. As always, please contact me with any questions.

Sincerely,

A handwritten signature in black ink that reads "Andrew Jackson". The signature is written in a cursive style with a large, looped initial 'A'.

Andrew Jackson
Superintendent