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November 30, 2020

Dear Sunman-Dearborn Community School Corporation Parents:

It is hard to believe but we are just three weeks away from Winter Break. I would like to take this opportunity to provide an update regarding our instructional plan for the next three weeks. As a reminder, COVID-19 can change quickly which may require a change of our instructional plan on short notice.

We have experienced several types of instruction this year; traditional, remote learning, e-learning, online learning, and hybrid learning. Since we have experienced several different types of instruction, and due to the fact that the various types can have different meanings, I would like to take a moment to define each type of instruction as it pertains to Sunman-Dearborn Community Schools.

#### *Traditional Learning*

Traditional learning is what we are most familiar with - when students come to school and receive face to face instruction from their teacher.

#### *Remote Learning*

Remote learning is when students are at home and teachers are at school. Students are following their regular schedule, and connecting with their teachers for live, synchronous instruction. Attendance is taken each day and each period similar to traditional school.

#### *Hybrid Learning*

Hybrid learning is the combination of remote learning and traditional learning. Currently, students in grades 6-12 are participating in hybrid learning and alternating between traditional learning and remote learning.

#### *E-Learning*

E-learning is when teachers post assignments on Google Classroom for students to complete. Typically, students work independently or with an adult at home on the assignments. Teachers may post videos for students to watch, and conduct office hours during the day for assistance. Unlike remote learning, e-learning allows for students to work through the day on the assignments at a time that works best for their schedule.

Sunman-Dearborn Community Schools will use e-learning in lieu of making up snow days for up to two (2) **consecutive** snow days. If there are more than two (2) **consecutive** snow days, the day will be added to the end of the calendar.

For grades K-5, Chromebooks and the chargers are kept at school in Chromebook carts. Originally, the school did not intend on sending Chromebooks home with students in grades K-5. However, in order to prepare for e-learning, we now must send Chromebooks home with students in grades K-5 when inclement weather is forecasted. Due to the configuration of the Chromebook carts, chargers will not be sent home. Instead, the Chromebook will be sent home fully charged. To ensure there is a sufficient charge for up to two (2) e-learning days, please be sure your child uses the Chromebook only to complete their e-learning lessons. Additional activity on the Chromebook will use the battery and may not provide enough to complete the e-learning. If Chromebooks are sent home, it is done so as a precaution and to be prepared for e-learning during a snow day. In normal circumstances, a snow day is not determined until the morning. Notification for a snow day and e-learning will be sent via the regular communication channels - School Messenger, Twitter, Facebook, website, television and radio stations.

#### *Online Learning*

Online learning is full-time or part-time options for students. This year, we created the Sunman-Dearborn Online Academy to provide an online option.

Please take a moment to view the following links for additional information regarding the topics listed above:

#### [December Episode of SuperChat](#)

[Parent Letter - November 10, 2020](#) - important information regarding changes in the delivery of instruction starting on Monday, November 16, 2020.

[Parent Letter - November 17, 2020](#) - important updated information regarding East Central High School and Sunman-Dearborn Middle School remote and hybrid learning.

Thank you for your continued support of our schools.

Sincerely,

A handwritten signature in black ink that reads "Andrew Jackson". The signature is written in a cursive style with a large initial 'A' and 'J'.

Andrew Jackson  
Superintendent