

**MINUTES OF REGULAR MEETING OF SCHOOL BOARD
SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION
RIPLEY AND DEARBORN COUNTIES, INDIANA
JANUARY 14, 2016**

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held January 14, 2016 at 7:00 p.m. EST, in the Library at East Central High School with the following individuals in attendance: Board Members Glenn Scholl, Brandon Burress, John Maxwell, John McKay, Michael Norman, Dawn Burke, James Graf, Superintendent Dr. Andrew Jackson, Director of Support Services Tom Harris, Director of Financial Operations Mary Ann Baines and Recording Secretary Cheri Huff. School Attorney Frank Kramer was not present.

An Executive session was held at 6:00 pm EST in the Administration Office of Sunman-Dearborn Community Schools. During the executive session the Board discussed a job performance evaluation of individual employees as provided by I.C.5-14-1.5-6.1(b)(9). The Board of Education will not discuss subject matter in the executive session other than the subject matter specified in the notice for the meeting.

Due to this being the Board Reorganization meeting, Dr. Jackson called the open meeting to order at 7:01 PM EST, leading the Pledge of Allegiance to the flag.

Dr. Jackson asked for nominations for Board President.

Mr. Scholl nominated Mr. Norman, seconded by Mr. Maxwell, for Board President. There were no other nominations. The nomination carried by voice vote.

Dr. Jackson turned the meeting over to Mr. Norman.

Mr. Norman asked for nominations for Board Vice-President.

Mr. Burress nominated Mr. Scholl, seconded by Mr. Maxwell, for Board Vice-President. There were no other nominations. The nomination carried by voice vote.

Mr. Norman asked for nominations for Board Secretary.

Mr. Graf nominated Mr. Burress, seconded by Mrs. Burke, for Board Secretary. There were no other nominations. The nomination carried by voice vote.

Mr. Norman recommended Mary Ann Baines be appointed Treasurer and Kelley Fuernstein be appointed Assistant Treasurer, seconded by Mr. Scholl. The recommendation carried by voice vote.

Mr. Maxwell nominated Mrs. Burke, seconded by Mr. Burress, to be appointed as the Representative for the Indiana School Board Association. The nomination carried by voice vote.

Mr. Maxwell nominated Mr. Scholl, seconded by Mrs. Burke, to be appointed as the Legislative Liaison. The nomination carried by voice vote.

Mr. Norman recommended Cheri Huff be appointed as Recording Secretary, seconded by Mr. Scholl. The recommendation carried by voice vote.

Mrs. Burke nominated Mr. McKay, seconded by Mr. Maxwell, to be appointed to the Endowment Committee. The nomination carried by voice vote.

Mr. Scholl nominated Mrs. Burke, seconded by Mr. Burress, to be appointed to the Endowment Committee. The nomination carried by voice vote.

Mr. Norman stated that a third (3rd) member needs to be appointed and it has to be a school building PTO President. Julie Crawley, President of the Sunman Tiger Paws, expressed interest via a letter to the Board.

Mr. Norman nominated Julie Crawley, seconded by Mr. Scholl, to be appointed to the Endowment Committee. The nomination carried by voice vote.

Mr. Scholl nominated Mr. Maxwell, seconded by Mr. Burress, to be appointed to the Board of Finance. The nomination carried by voice vote.

Mrs. Burke nominated Mr. Graf, seconded by Mr. Scholl, to be appointed to the Board of Finance. The nomination carried by voice vote.

Dr. Jackson recommended that that Board approve the second (2nd) Thursday of each month as the regular Board meeting dates for 2016 and January 2017.

Mrs. Burke made a motion, seconded by Mr. McKay, to approve the second (2nd) Thursday of each month as the regularly scheduled Board meeting date. The motion carried by voice vote.

Dr. Jackson recommended that the Board approve the Board compensation for 2016 to remain status quo, however, special meetings and work sessions will be reduced to \$62.00 per meeting.

Mr. Scholl made a motion, seconded by Mr. Graf, to approve the Board compensation for 2016. The motion carried by voice vote.

Dr. Jackson read the names of the employees who have completed an annual conflict of interest statement and recommended that the Board approve these statements.

Mr. Burress made a motion, seconded by Mrs. Burke, to approve the annual conflict of interest statements. The motion carried by voice vote.

Dr. Jackson explained that there are times throughout the year that we must hire essential employees and they must start working prior to Board approval at the next regularly scheduled meeting. Therefore, he recommended that the Board grant him permission to essential employees prior to Board action.

Mr. McKay made a motion, seconded by Mrs. Burke, to allow Dr. Jackson to hire essential employees prior to Board approval. The motion carried by voice vote.

Dr. Jackson read the items on the consent agenda.

4.1 Approval of minutes for the Regular Board Meeting on December 10, 2015

4.2 Approval of claims for payment (125712 - 125955)

4.3 Approval of personnel report

Request for Medical Leave

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
	SE/Staff member	01/06/16 – 02/03/16
	SE/Staff member	11/02/15 – 05/30/16
	BE/Staff member	01/05/16 – 01/29/16
	EC/Staff member	04/24/16 – 05/30/16
	MS/Staff member	04/29/16 – 05/30/16
	SE/Staff member	01/11/16 – 02/26/16
	SE/Staff member	04/02/16 – 05/30/16
	ND/Staff member	01/07/16 – 02/01/16

Recommendation for Employment

<u>Name</u>	<u>Building & Assignment</u>
Cheryl Erhart	Director of Food & Nutrition Services
Rebecca Wurzelbacher	BE/Long Term Substitute teacher
Heather Lunsford	SE/Long Term Substitute teacher
Tammy Marro	ND/Long Term Substitute teacher

Accept Letters of Resignation

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Ashley Lehn	ND/Teacher	12/18/15
Heather Lunsford	SE/Instructional Assistant	12/18/15
Michelle Dornbush-Wilson	ND/Food Service Associate	01/08/16
Joanne Lattarulo	ND/Food Service Associate	01/05/16
Lisa Marshall	EC/Instructional Assistant	12/26/15

Accept Letters of Retirement

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Robin Schreiner	BE/Teacher	12/18/15

4.4 Approval of wage report

Dr. Jackson stated that part of the wage report is correcting the December's wage report in regards to the non-certified stipends. The amounts were supposed to be \$350 for full time and \$175 for part time.

4.5 Approval of overnight field trip

- Brenda Osman and 3 FCCLA Officers going to the State Conference in Indianapolis, IN; leaving on February 23, 2016 and returning on February 27, 2016.
- Brenda Osman, Ashley McConnell and 30-35 FCCLA students going to the State Conference in Indianapolis, IN; leaving on February 25, 2016 and returning on February 27, 2016.
- Renee Watkins and 20 Middle School FCCLA students going to the State Conference in Indianapolis, IN; leaving on February 25, 2016 and returning on February 27, 2016.

Dr. Jackson recommended that consent agenda items 4.1 through and including 4.5 be approved with one motion and one vote as presented.

Mr. Graf made a motion, seconded by Mr. Scholl, to approve consent agenda items 4.1 through and including 4.5. The motion carried by voice vote.

Dr. Jackson recommended that the Board approve the additional appropriations resolution.

Mr. Scholl made a motion, seconded by Mrs. Burke, to approve the resolution. The motion carried by voice vote.

Dr. Jackson recommended that the Board approve the resolution to transfer funds and make deposits into the Rainy Day Fund.

Mr. Burress made a motion, seconded by Mrs. Burke, to approve the resolution. The motion carried by voice vote.

Dr. Jackson recognized Mr. Harris.

Mr. Harris reported on the status of building projects.

Dr. Jackson recognized Mrs. Baines.

Mrs. Baines reviewed the financial report for December 2015 and the year end.

Mr. Norman asked for public comments. There were no comments.

Mr. Norman asked for comments from the S-DEA. There were no comments.

Mr. Norman recognized the Principals for comments.

Mr. Shipley, Mr. Maple, and Mr. Bond reported. Mrs. Morton reported on Title III.

Mr. Norman recognized Dr. Jackson.

Dr. Jackson thanked custodians and maintenance for their efforts with the snow. He also thanked Dearborn County for cleaning the roads. He stated that ISTEP scores were released and compared to other corporations we did well. He discussed the bill that is trying to be passed that would be a hold harmless for one year, noting we would be awarded the same grade as last year which would be an "A" across the entire corporation.

Mr. Norman asked the Board members for comments on any items of interest. There were no comments.

There being no further business to discuss, Mr. Norman asked for a motion to adjourn. Mr. Scholl made a motion, seconded by Mr. Graf, to adjourn the meeting at 7:30 pm EST. The motion carried by voice vote.