

MINUTES OF REGULAR MEETING OF SCHOOL BOARD
SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION
RIPLEY AND DEARBORN COUNTIES, INDIANA
JANUARY 8, 2015

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held January 8, 2015 at 7:00 p.m. EST, in the Performing Arts Center at East Central High School with the following individuals in attendance: Board Members John McKay, Brandon Burress, John Maxwell, Joe Graf, Michael Norman, Glenn Scholl, School Attorney Frank Kramer, Interim Superintendent Dr. John Williams, Director of Support Services Tom Harris, Director of Human Resources Mary Ann Baines and Recording Secretary Cheri Huff. Board Member Dawn Burke was not present.

Dr. Williams called the open meeting to order at 7:01 PM EST, leading the Pledge of Allegiance to the flag.

Dr. Williams welcomed John Maxwell and welcomed back Michael Norman and Glenn Scholl. He noted that our other new Board Member, Dawn Burke, was not able to make the meeting. He also stated the John and Dawn were both sworn in already on January 1 at the Dearborn County Courthouse and therefore recognized School Attorney Frank Kramer to swear in Michael Norman and Glenn Scholl.

Mr. Kramer swore in Michael Norman and Glenn Scholl.

Dr. Williams opened the floor for nominations and seconds for the office of President. Mr. Scholl nominated Mr. Norman. There were no additional nominations. Mr. Burress made a motion, seconded by Mr. Graf to close nominations. The motion carried by voice vote. There being no other nominations, Mr. Norman was elected President.

Dr. Williams turned control of the meeting over to Mr. Norman.

Mr. Norman opened the floor for nominations and seconds for the office of Vice-President. Mr. Scholl nominated Mr. Graf. There were no additional nominations. Mr. Scholl made a motion, seconded by Mr. Maxwell to elect Mr. Graf as Vice-President. The motion carried by voice vote.

Mr. Norman opened the floor for nominations and seconds for the office of Secretary. Mr. Scholl nominated Mr. Burress. There were no additional nominations. A motion was made and seconded to elect Mr. Burress as Secretary. The motion carried by voice vote.

Mr. Norman asked for a motion from the Board to recommend Mary Ann Baines as Treasurer and Kelley Fuernstein as Assistant Treasurer. Mr. Burress made a motion, seconded by Mr. Graf, to appoint Mary Ann Baines as Treasurer and Kelley Fuernstein as Assistant Treasurer. The motion carried by voice vote.

Mr. Norman asked for nominations and seconds for one Board Member to serve as the ISBA Rep. Mr. Scholl nominated Mrs. Burke. There were no additional nominations. Mrs. Burke was appointed ISBA rep by voice vote.

Mr. Norman asked for nominations and seconds for one Board Member to serve as the Legislative Liaison Rep. Mr. Burress nominated Mr. Scholl. There were no additional nominations. Mr. Scholl was appointed Legislative Liaison Rep by voice vote.

Mr. Norman asked for a motion from the board to recommend Cheri Huff as Recording Secretary. Mr. Scholl made a motion, seconded by Mr. Graf, to appoint Cheri Huff as Recording Secretary. The motion carried by voice vote.

Mr. Norman asked for nominations and seconds for two Board Members to be on the Board of Directors of the Sunman-Dearborn Endowment Committee. Mr. Scholl nominated Mr. Norman and Mr. McKay. There were no additional nominations. Mr. Burress made a motion, seconded by Mr. Scholl, to

appoint Mr. Norman and Mr. McKay to the Board of Directors of the Sunman-Dearborn Endowment Committee. The motion carried by voice vote.

Mr. Norman asked for nominations and seconds for three Board Members to be on the Corporation Negotiation Team. Mr. Scholl nominated himself, Mr. Burress, and Mr. McKay. There were no additional nominations. Mr. Burress made a motion, seconded by Mr. Graf, to appoint Mr. School, Mr. Burress, and Mr. McKay to the Corporation Negotiation Team. The motion carried by voice vote.

Mr. Norman asked for nominations and seconds for two Board Members to be on the Finance Committee. Mr. Scholl nominated Mr. Norman and Mr. Burress. There were no additional nominations. Mr. Norman and Mr. Burress were appointed to the Finance Committee by voice vote.

Dr. Williams recommended that the Board approve the Board meeting dates for 2015 as the second Thursday of each month with the exception of May which will be the third Thursday of the month. Mr. Burress made a motion, seconded by Mr. Graf, to approve the Board meeting dates for 2015. The motion carried by voice vote.

Mr. Norman asked for a motion to approve the Board compensation for the calendar year 2015 as submitted in the Board packet. Mr. Scholl made a motion, seconded by Mr. Graf, to approve the Board compensation. Dr. Williams noted that this remains the same as calendar year 2014. The motion carried by voice vote.

Dr. Williams did a short presentation on Special Education and our membership in the Ripley, Ohio, and Dearborn County (ROD) Special Education Co-operative.

Mr. Norman read the items on consent agenda.

- 6.1 Approval of Minutes for the Regular Board Meeting on December 11, 2014
- 6.2 Approval of claims for payment (122816 - 123000)
- 6.3 Approval of personnel report

| <u>Request for Medical Leave</u> | | |
|----------------------------------|----------------------------------|-----------------------|
| <u>Name</u> | <u>Building & Assignment</u> | <u>Effective Date</u> |
| | EC/Staff member (extension) | 12/18/14 - 01/27/15 |
| | MS/Staff member (extension) | 01/01/15 - 03/30/15 |
| | EC/Staff member | 11/24/14 - 06/01/15 |
| | SE/Staff member | 01/22/15 - 02/23/15 |

| <u>Recommendation for Employment</u> | |
|--------------------------------------|---|
| <u>Name</u> | <u>Building & Assignment</u> |
| Celia Tucker | EC/Long Term Substitute Teacher |
| Katherine McIntyre | MS/Long Term Substitute Instructional Assistant |
| Evan Grossman | MS/Long Term Substitute Teacher |
| Robin Harsh | EC/Long Term Substitute Instructional Assistant |
| Mary Ann Baines | Director of Financial Operations/Treasurer |
| Tiffany Griffin | Title I after school Tutoring Instructor |
| Jeanie Walters | Title I after school Tutoring Instructor |

| <u>Accept Letters of Retirement</u> | | |
|-------------------------------------|-----------------------------------|-----------------------|
| <u>Name</u> | <u>Building & Assignment</u> | <u>Effective Date</u> |
| Jan Scudder | Special Transportation Bus Driver | 12/16/2014 |
| Rhonda Posey | ND/Instructional Assistant | 02/27/2015 |

| <u>Accept Letters of Resignation</u> | | |
|--------------------------------------|----------------------------------|-----------------------|
| <u>Name</u> | <u>Building & Assignment</u> | <u>Effective Date</u> |
| Catrina Trenkamp | EC/Nurse | 01/09/2015 |
| Pamela DeLisle | EC/Long Term Substitute | 01/09/2015 |
| Mary Ann Baines | Director of Human Resources | 01/09/2015 |

- 6.4 Approval of wage report

Mr. Norman asked if the Board would like any items broken out individually.

Dr. Williams recommended that the Board approve with one motion and one vote, consent agenda items 6.1 through and including 6.4 as presented.

Mr. Scholl made a motion, seconded by Mr. Graf, to approve consent agenda items 6.1 through and including 6.4. The motion carried by voice vote.

Mr. Norman moved to Action Items.

Mrs. Baines explained to the Board the annual conflict of interest statements that were included in their packets and recommended that the Board approve them along with the additional statement that was just presented to them at this meeting.

Mr. Graf made a motion, seconded by Mr. Burress, to approve the conflict of interest statements included in their packet and the additional statement that was given to them tonight. The motion carried by voice vote.

Dr. Williams explained that two years ago the state of Indiana set aside \$30 million dollars for corporations to give teachers as an incentive based on performance. He stated that our portion from the state was approximately \$175k dollars which gives each eligible teacher \$648.63. He recommended that the Board approve the MOU, signed by Brenda Osman (S-DEA President) and himself, for the Performance Based Incentive money.

Mr. Scholl made a motion, seconded by Mr. Graf to approve the MOU. Mr. Norman asked if this will be given every year. Dr. Williams answered that he thinks we can count on it next year, but the amount might not be the same. The motion carried by voice vote.

Dr. Williams stated that in an effort to deal with the financial situation and to help prevent going through a reduction in force, he is recommending that Board approve the Retirement Incentive Package MOU which includes a one-time \$10,000 deposit into the teacher's VALIC account for the first thirty (30) teachers who qualify for both state retirement and Sunman-Dearborn retirement.

Mr. Maxwell made a motion, seconded by Mr. Burress, to approve the Retirement Incentive Package MOU. The motion carried by voice vote.

Mr. Norman reminded the Board that the extension of bus contracts was tabled from the December Board meeting. Mr. Scholl made a motion, seconded by Mr. Burress, to bring the approval of extension of bus contracts off the table. The motion carried by voice vote.

Mr. Harris recommended that the Board approve a two (2) year extension of the bus contracts with the parameters of a six (6) year contract when bidding takes place in 2017 and grandfathering '03 and '04 buses.

Mr. Scholl made a motion, seconded by Mr. Maxwell, to approve the two (2) year extension with the parameters. Mr. Norman abstained from the vote. The motion passed 5-0 with Mr. Norman abstaining.

Mrs. Baines reviewed the Financial Report for December and the 4th quarter 2014 noting that the original projection for the end of the year was approximately \$310,000 but we ended with \$510,419. She added that we will be saving about \$33,000 with the renewal of our auto, commercial liability, and workers compensation insurance on January 1.

Mr. Norman asked for public comments and read the rules for public participation. There were no comments.

Mr. Norman asked for S-DEA comments. There were no comments.

Mr. Norman recognized the Principals.

Mr. Bond, for ND, SE, and BE, thanked the teachers and staff for their help in getting ready for the ISTEP stress test next Tuesday.

Mr. Norman recognized Dr. Williams.

Dr. Williams gave the Board a draft copy of the brochure and application for the Superintendent search and asked each of them to review it and send any changes they would like made to him by Monday at noon.

Mr. Norman asked the Board members for comments on any items of interest. There were no comments.

There being no further business to discuss, Mr. Norman asked for a motion to adjourn. Mr. Graf made a motion, seconded by Mr. Scholl, to adjourn the meeting at 7:42 pm EST. The motion carried by voice vote.