

MINUTES OF REGULAR MEETING OF SCHOOL BOARD  
SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION  
RIPLEY AND DEARBORN COUNTIES, INDIANA  
JUNE 12, 2014

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held June 12, 2014 at 7:00 p.m. EST, in Room #142 at East Central High School with the following individuals in attendance: Jeff Lyness, John McKay, Michael Norman, Brandon Burress, Joe Graf, School Attorney Frank Kramer, Director of Support Services Tom Harris, Director of Financial Operations Charles Blake, Director of Human Resources Mary Ann Baines and Recording Secretary Cheri Huff. Board Members Joyce Huffman and Glenn Scholl and Superintendent Dr. Jeff Hendrix were not present.

An Executive session was held at 6:00 pm EST. During the executive session the Board discussed personnel as provided by I.C.5-14-1.5-6.1(b)(5). The Board of Education will not discuss subject matter in the executive session other than the subject matter specified in the notice for the meeting.

Mr. Lyness called the open meeting to order at 7:05 PM EST, leading the Pledge of Allegiance to the flag.

Mr. Lyness read the items on consent agenda.

- 3.1 Approval of Revised Minutes for the Board Work Session on April 28, 2014 and Minutes of the Regular Board Meeting on May 15, 2014
- 3.2 Approval of claims for payment (121028 - 121312)
- 3.3 Approval of personnel report

Request for Medical Leave

<u>Name</u>	<u>Building &amp; Assignment</u>	<u>Effective Date</u>
	MS/Staff member	6/2/2014 – 6/20/2014

Recommendation for Employment

<u>Name</u>	<u>Building &amp; Assignment</u>
Jessica Hoffman	EC/Science Teacher
Janelle Harrell	BE-SE/PE Teacher
Paul Snipes	EC/Head Wrestling
Jeanie Walters	MS/Homebound
April Huber	MS/Homebound
Brad McDaniel	EC/Friday-Saturday School Supervisor
Shelly Anderson	EC/English Dept. Head (Interim)
Shelly Anderson	EC/High Ability Site Coordinator
Juanita Reinshagen	EC/Junior Class Sponsor
Melissa Lowe	BE/Extended school year teacher (spec. ed)

Accept Letters of Resignation

<u>Name</u>	<u>Building &amp; Assignment</u>	<u>Effective Date</u>
Samantha Hensley	IS/Instructional Assistant	5/30/2014
Mary Bartley	EC/Food & Nutrition Associate	5/30/2014
Jason Lewis	EC/Instructional Assistant	5/30/2014
Jennifer Gruen	EC/Instructional Assistant	5/30/2014
Jennifer Buesing	MS/Instructional Assistant	5/30/2014
Jill Lussow	MS/Instructional Assistant	5/30/2014
Sandy Lang	MS/Science Teacher	6/02/2014
Marcie Trossman	MS/Girls Track Coach	5/20/2014
Janelle Harrell	BE/Instructional Assistant	5/30/2014
Linda Collins	ND/Instructional Assistant	5/30/2014
Dana Heileman	IS/Special Education Teacher	6/02/2014

Accept Letters of Retirement

<u>Name</u>	<u>Building &amp; Assignment</u>	<u>Effective Date</u>
Gerri Caudill	SE/Teacher	6/02/2014
Janice Dieselberg	EC/Custodian	6/30/2014

<u>Elimination of Position</u>		
<u>Name</u>	<u>Building &amp; Assignment</u>	<u>Effective Date</u>
Melissa Ollerdisse	BE/Instructional Assistant	5/30/2014
Emily Vonderheide	ND/Instructional Assistant	5/30/2014

#### 3.4 Approval of overnight field trips

- Krista Hutzel and Pam Donohue taking 13 ECHS Student Council members to the 2014 Student Leadership Institute at Manchester University in North Manchester, IN; leaving on July 10, 2014 and returning on July 14, 2014.
- Brenda Osman and Joleen Knotts taking 6 Middle School FCCLA members to the National FCCLA Conference in San Antonio, TX; leaving on July 5, 2014 and returning on July 11, 2014.

Mr. Lyness asked if the Board would like any items broken out individually.

Mr. Blake recommended that the Board approve with one motion and one vote, consent agenda items 3.1 through and including 3.4 as presented.

Mr. Norman made a motion, seconded by Mr. Graf, to approve consent agenda items 3.1 through 3.4 as recommended. The motion carried by voice vote.

Mr. Lyness moved to Action Items.

Mr. Blake recommended that the Board approve the contract with Administrator Assistance for an Interim Superintendent with the changes discussed in Executive Session.

Mr. Graf made a motion, seconded by Mr. Burress, to approve the Administrator Assistance contract with the changes. The motion carried by voice vote.

Mr. Lyness recognized Mr. Blake.

Mr. Blake reviewed the financial report for May 2014 noting that the negative balance was due to having three payrolls in May but money will be received and deposited tomorrow and Monday in order to put us back in the positive. He stated that we have received over 50% of the tax draws for this year and that enrollment in the fall will be a big key as to how we will end the year.

Mr. Blake stated that the Intermediate School bond is the only bond that has not been refinanced. Preliminary numbers show that if we refinance now, it would be an approximate savings of \$1.4 million over the next 6 years. He added that he will bring a recommendation to the July Board Meeting to go ahead with the refinance.

Mr. Norman asked if there was any reason we had to wait until the next Board Meeting. Mr. Blake said he didn't think so; he could give a recommendation now if the Board agreed.

Mr. Blake recommended that the Board allow him to proceed with the process of refinancing the Intermediate School bond with at least a savings of \$1.3 million dollars.

Mr. Norman made a motion, seconded by Mr. Graf, to approve the refinancing of the Intermediate School bond. Mr. Lyness verified that we will be working with the same people that have done the other bonds. Mr. Blake confirmed. The motion carried by voice vote.

Mr. Lyness recognized Mr. Harris.

Mr. Harris discussed a facility audit that was done by SHP and distributed a handout with the results. He explained that in order to maintain the great looks of our facilities, we need to get started on this 5-year plan and therefore need to discuss solutions to get the funds to pay for these things. He added that HVAC, boilers, and controls are not included in this because we deal with these every day.

Mr. Lyness suggested comparing what has been done and how much we have spent over the last 4 to 5 years to what the projections are.

Mr. Harris noted that nothing was included for technology yet.

Mr. Harris told the Board that bus bidding will begin in November; specs will be out in September. He explained how bidding has taken place in previous years but he is going to speak with other corporations to see how they do their bidding. Mr. Harris added that he is making changes to some routes which may result in the elimination of some routes. He suggested a work session in July to discuss this.

Mr. Lyness recognized Mrs. Baines.

Mrs. Baines stated that an update to Board Policy 5111 was recently approved, however, when it came back from NEOLA there was a mistake. On page 3 of 8 the words "established for" was left off. Mrs. Baines said this is the first reading of the revision to this policy and she will do the second reading and recommend approval at the next Board meeting. There were no questions.

Mrs. Baines stated that an update to Board Policy 6110 was also recently approved, however, when it came back from NEOLA there was a mistake. On page 2 of 3 a short paragraph about the Superintendent approving a grant before it it sent to the funding source was left out. Mrs. Baines said this is the first reading of the revision to this policy and she will do the second reading and recommend approval at the next Board meeting. There were no questions.

Mrs. Baines did the second reading on the revision to Board Policy 4413 in regards to overtime.

Mrs. Baines recommended that the Board approve the revision of Board Policy 4413.

Mr. McKay made a motion, seconded by Mr. Graf, to approve the revision to Board Policy 4413. The motion carried by voice vote.

Mrs. Baines did the second reading of Board Policy 8520.

Mrs. Baines recommended that the Board approve Board Policy 8520.

Mr. Norman made a motion, seconded by Mr. Burress, to approve Board Policy 8520. The motion carried by voice vote.

Mrs. Baines did the second reading of Board Policy 8530.

Mrs. Baines recommended that the Board approve Board Policy 8530.

Mr. Norman made a motion, seconded by Mr. Graf, to approve Board Policy 8530. The motion carried by voice vote.

Mr. Lyness stated that the Board still needs to figure out Board Policy 7510 and bring it to the July Board meeting.

Mr. Lyness asked for public comments and read the rules for public participation.

Melissa Hess, 22435 Montana Drive in Lawrenceburg, spoke in favor of Board Policy 7510 and asked if there was going to be a decision made tonight.

Mr. Lyness answered no but hopefully at the July meeting.

Mr. Lyness asked for comments from the S-DEA. Mr. Melton stated not at this time.

Mr. Burress recognized the building Principals; Mr. Shipley was the only one in attendance and he has no comments.

Mr. Lyness asked the Board members to comment on any items of interest.

Mr. Harris stated that the July meeting might be moved to a different location due to cleaning.

Mr. Lyness announced that Dr. John Williams will be the Interim Superintendent beginning July 1. He added that the search for a new Superintendent will begin in July and the public will be kept informed at regular public meetings on how the search is going.

There being no further business to discuss, Mr. Lyness asked for a motion to adjourn. Mr. Graf made a motion, seconded by Mr. Norman, to adjourn the meeting at 7:41 pm EST. The motion carried by voice vote.