

MINUTES OF REGULAR MEETING OF SCHOOL BOARD
SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION
RIPLEY AND DEARBORN COUNTIES, INDIANA
AUGUST 14, 2014

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held August 14, 2014 at 7:00 p.m. EST, in Room #142 at East Central High School with the following individuals in attendance: Board Members Jeff Lyness, John McKay, Brandon Burress, Joyce Huffman, Joe Graf, Michael Norman, Glenn Scholl, School Attorney Frank Kramer, Interim Superintendent Dr. John Williams, Director of Support Services Tom Harris, Director of Financial Operations Charles Blake, Director of Human Resources Mary Ann Baines and Recording Secretary Cheri Huff.

Mr. Lyness called the open meeting to order at 7:02 PM EST, leading the Pledge of Allegiance to the flag.

Mr. Lyness read the items on consent agenda.

- 3.1 Approval of Minutes for the Regular Board Meeting on July 10, 2014, the Executive Session on July 17, 2014 and the Board Work Session on July 29, 2014
- 3.2 Approval of claims for payment (121496 - 121743)
- 3.3 Approval of personnel report

<u>Request for Medical Leave</u>		
<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
	ND/Staff Member	10/23/14 – 01/15/15
	SE/Staff Member	08/05/14 – 10/01/14
	BE/Staff Member	08/04/14 – 11/04/14
	MS/Staff Member	08/25/14 – 10/03/14
	EC/Staff Member	10/07/14 – 01/14/15
	ND/Staff Member	10/20/14 – 12/12/14
	EC/Staff Member	08/11/14 – 08/22/14

<u>Recommendation for Employment</u>	
<u>Name</u>	<u>Building & Assignment</u>
Jacob Meiners	EC/English Teacher
Nicholas Lawrence	EC/Science Teacher
Kelsey Harrington	EC/Spanish Teacher
Kayla Crank	EC/Instructional Assistant
Angie Struble	EC/Instructional Assistant
Michelle McDaniel	EC/Instructional Assistant
Courtney Cornett	EC/Instructional Assistant
Nicole Norman	EC/Instructional Assistant
Kevin Moore	MS/Assistant Principal
Arin Nanz	MS/Ag Teacher (1/2 time)
Renee Watkins	MS/FACS Teacher
Rachel Mersmann	MS/English Teacher
Brooke Baker	IS/Teacher
Kristin Hallahan	BE/Teacher
Patty Bourquein	BE/Instructional Assistant
Rita Steins	BE/Instructional Assistant
Jamie Ball	BE-SE/Long Term Substitute
Bridget Linville	SE/Teacher
Anne Marie Rogers	SE/Teacher
Amanda Gulley	ND/Teacher
Julie McAdams	ND/Teacher (1/2 time)
Emily Vonderheide	ND/Instructional Assistant (1/2 time)
John Brown	Corp/Spec. Transportation Bus Driver
April Huber	MS/Homebound Teacher
Tina Beckner	EC/Food Service Associate (2 hours)
Debra Berger	BE/Instructional Assistant

Luree Ketcham	MS/Instructional Assistant
Ragena Riehle	MS/Instructional Assistant
Melissa Klei	MS/Instructional Assistant
Cindy Andres	Bus Assistant
Ashley Walters	IS/Long Term Substitute
Kevin Cook	IS/Guidance Counselor
Kelly Meadows	SE/Instructional Assistant
Amberlee Honeycutt	SE/Instructional Assistant
Amanda Ruehlmann	SE/Instructional Assistant
Laurie Patton	SE/Instructional Assistant
Brittany Crabill	SE/Library Supervisor
Christine Bosse	IS/Instructional Assistant
Jami Brandenburg	BE/Instructional Assistant
Renee Caldwell	BE/Instructional Assistant
Lindsey Gramman	BE/Instructional Assistant

Accept Letters of Resignation

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Sam Melton	EC/Science	7/22/2014
Amanda Miller	EC/Instructional Assistant	8/01/2014
Lauren Reade	EC/Instructional Assistant	7/30/2014
Kevin Moore	IS/Teacher	7/21/2014
Brooke Baker	IS/Long Term Substitute	8/04/2014
Andrew Craddock	ND/Teacher (1/2 time)	7/31/2014
Desirae McCusker	BE/Instructional Assistant	7/22/2014
Donald Paquette	BE/Instructional Assistant	7/22/2014
Anne Marie Rogers	SE/Library Supervisor	8/04/2014
Bridget Linville	SE/Instructional Assistant	8/04/2014
Lisa Ludwig	SE/Instructional Assistant	7/23/2014
Michelle McCauley	SE/Instructional Assistant	7/21/2014
Amy Solly	Corp/Software Specialist	8/13/2014
Lynn Loichinger	EC/Food Service Associate	7/10/2014
Brittany Crabill	SE/Instructional Assistant	8/01/2014
Sara Callaway	EC/Custodian	8/29/2014

Recommendation for Termination

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Anne Kaiholz	BE/Food & Nutrition Associate	8/06/2014

Accept Letters of Retirement

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Sally Taylor	IS/Guidance Counselor	8/01/2014

Recommendation for PT to FT

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Doug Dawley	MS/Science Teacher	08/04/2014
Cristin Dietz	ND/Teacher	08/04/2014
Pamela Holman	ND/Instructional Assistant	08/06/2014

Recommendation for Transfer

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Patty Hons	ND/Guidance Counselor 3 days to 2 days	08/04/2014
Amanda Stenger	ND/Guidance Counselor 2 days to 3 days	08/04/2014
Mary Olsen	MS to EC Instructional Assistant	08/06/2014
Kelly Brown	IS to EC Instructional Assistant	08/06/2014
Christy Roy	BE to SE Teacher	08/04/2014
Daniel Wheat	SE to IS Teacher	08/04/2014
Chelsey Dudley	SE to IS Teacher	08/04/2014

Recommendation for Re-assignment

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Melanie Gutzwiller	AV Specialist to Software Specialist	08/11/2014

- 3.4 Approval of overnight field trips
- Brenda Osman taking 3 FCCLA State Officers to the FCCLA State Officer Training and Meeting in Indianapolis, IN; leaving on September 12, 2014 and returning on September 13, 2014.
 - Brenda Osman taking 3 FCCLA members to the FCCLA Fall Rally at Purdue University; leaving on September 28, 2014 and returning on September 30, 2014.
- 3.5 Approval of ECA Assignments

Mr. Lyness asked if the Board would like any items broken out individually.

Dr. Williams recommended that the Board approve with one motion and one vote, consent agenda items 3.1 through and including 3.5 as presented.

Mr. Graf made a motion, seconded by Mrs. Huffman, to approve consent agenda items 3.1 through 3.5 as recommended. Mr. Norman abstained from the vote. The motion carried by voice vote 6-0 with Mr. Norman abstaining.

Mr. Lyness moved to Action Items.

Dr. Williams asked Mr. Goessling to present information on a donation from the Bright ES PTO. Mr. Goessling introduced Mike Anthony and Robyn Stuhan from the PTO and shared that they would like to donate a shade shelter to the back playground area at Bright Elementary. Mr. Anthony stated that the shelter will not only provide shade to students while on recess, but also will be used by teachers for outdoor class time. He added that there will be picnic tables as well.

Dr. Williams stated that the second donation is \$200 for Sunman Elementary to use for the school's technology fund to purchase document cameras for classrooms. It was donated by David and Sherry Brechbiel of Monticello, IN in memory of the late Larry Bell, father of Sunman Elementary Principal Cindy Morton.

Dr. Williams recommended that the Board approve to accept both donations as presented.

Mr. Scholl made a motion, seconded by Mr. Norman, to approve the acceptance of both donations. Mr. Lyness stated that Mr. Harris needs to oversee the construction of the shelter. The motion carried by voice vote.

Mr. Blake read Exhibit A, Resolution Approving Refunding, and recommended that the Board approve the resolution approving the refunding of the Intermediate School Bond Issue and hiring the professionals.

Mr. Scholl made a motion, seconded by Mr. Burress, to approve the resolution approving the refunding. The motion carried by voice vote.

Mr. Blake introduced Damian Maggos from George K. Baum & Co. to present information on the refunding.

Mr. Blake recommended that the Board approve the hiring of the AME Group to fill the position as Technology Director for the period of one year beginning September 1, 2014. He added that they will provide one full time staff member 40 hours/week and that the contract includes a 30 day written cancellation clause.

Mr. Scholl asked about overtime and Mr. Blake stated that he has some money built in to cover it. Mr. Lyness asked about existing staff. Mr. Blake answered that our existing staff will stay in place. Mr. Scholl asked where AME was based. The representative present from AME stated that they are originally based in Vincennes but they have grown so much they have locations all over.

Mr. Scholl made a motion, seconded by Mr. Norman, to approve the hiring of the AME Group. Mr. Lyness stated that he was glad to see this is finally in front of the Board. The motion carried by voice vote.

Dr. Williams recommended that the Board approve the signing of the insurance covenant included in their Board Packet.

Mr. Burress made a motion, seconded by Mr. Graf, to approve the signing of the insurance covenant. The motion carried 6-1 with Mr. McKay opposing.

Mr. Blake presented the 2015 Budget to the Board noting that this will be the last year that the Budget will be advertised in the newspaper. In the future it will be online only. Mr. Blake recommended that the Board approve to advertise the 2015 Budget as presented.

Mr. Scholl asked Mr. Blake to remind everyone why we advertise high.

Mr. Norman made a motion, seconded by Mr. Graf, to approve the advertisement of the 2015 Budget. The motion carried by voice vote.

Mr. Blake reviewed the financial report for July 2014 stating that enrollment is way down.

Mr. Lyness recognized Mrs. Baines.

Mrs. Baines stated that she is going to pull policy 8510 on wellness from the December 2013 updates. It will be revised and a first reading will be completed at the September Board meeting. She did the second review of the December 2013 updates, excluding policy 8510 and recommended that the Board approve the updates.

Mr. Norman made a motion, seconded by Mr. Scholl, to approve the December 2013 updates as presented. The motion carried by voice vote.

Mrs. Baines did the second reading of the revision to Board Policy 7510 and recommended that the Board approve the revision.

Mrs. Huffman made a motion, seconded by Mr. Norman, to approve the revision to Board Policy 7510. The motion carried by voice vote.

Mr. Lyness asked for public comments and read the rules for public participation.

David Pallada, 28325 North Dearborn Crossing in St. Leon, along with most of his band members thanked the Board Members for approving the revision to Board Policy 7510.

Dr. Williams thanked the band for their hard work.

Mr. Lyness asked for comments from the S-DEA. Dr. Williams introduced Brenda Osman as the new Union President. Brenda Osman welcomed all new teachers and staff to Sunman-Dearborn.

Mr. Lyness recognized the building Principals.

Mr. Shipley reported on East Central, Lisa Baudendistel reported on the Middle School, and Mrs. Morton reported for the Elementary Schools and the Intermediate School.

Mr. Lyness recognized Dr. Williams.

Dr. Williams mentioned the ISBA annual fall conference coming up in September. He distributed a handout with enrollment numbers stating that changes are going to have to be made. He suggested a Board Work Session to discuss declining enrollment and possible alternatives. He stated that difficult decisions are going to have to be made.

Mr. Lyness asked the Board members to comment on any items of interest.

Mr. McKay stated that he has been asked for an explanation on the process of advertising and allowing bids on different outside projects. Dr. Williams stated there can either be a bid process, a quote process, or depending on the size of the project we may just be able to hire someone to do it. The bid process and the quote process are based upon dollar amounts of the project.

Mr. Lyness stated that the Board will be working this fall to get a package together to send out in January for the Superintendent search. Applications will be reviewed in February. Dr. Williams will continue his employment with us through July 1, 2015.

Mr. Lyness stated he will work on a date for a Board Work Session.

There being no further business to discuss, Mr. Lyness asked for a motion to adjourn. Mr. Graf made a motion, seconded by Mr. Burrell, to adjourn the meeting at 8:19 pm EST. The motion carried by voice vote.