

MINUTES OF REGULAR MEETING OF SCHOOL BOARD
 SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION
 RIPLEY AND DEARBORN COUNTIES, INDIANA
 JUNE 13, 2013

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held June 13, 2013 at 7:00 p.m. EST, in Room #142 at East Central High School with the following individuals in attendance: Brandon Burress, Joe Graf, Joyce Huffman, John McKay, Jeff Lyness, Michael Norman, Glenn Scholl, School Attorney Frank Kramer, Superintendent Dr. Jeff Hendrix, Director of Support Services Tom Harris, Director of Financial Operations Charles Blake, Director of Human Resources Mary Ann Baines and Recording Secretary Cheri Huff.

An Executive session was held at 6:15 pm EST. During the executive session the Board discussed personnel as provided by I.C.5-14-1.5-6.1(b)(9). The Board of Education will not discuss subject matter in the executive session other than the subject matter specified in the notice for the meeting.

Mr. Lyness called the open meeting to order at 7:08 pm EST leading the Pledge of Allegiance to the flag.

Mr. Lyness recognized Jayme Ballart.

Ms. Ballart introduced Steve Jackson from the Dearborn County Sherriff's Department. Ms. Ballart and Mr. Jackson discussed the A.L.I.C.E. program, a response option to possibly adopt as an addition to the normal lockdown procedures of Sunman-Dearborn Schools.

Mr. Scholl stated that this is a great idea. Mr. Jackson confirmed that there is no cost for this program other than what we pay our staff. Ms. Ballart stated that she would like to have this on the agenda for the next board meeting to vote on in order to have the first training at ECHS on 8/6/13. Dr. Hendrix suggested we could vote now to approve the program then do the first reading of the Board Policy at the July meeting and then adopt the policy at the August meeting.

Mr. Scholl made a motion, seconded by Mr. Norman, to approve the A.L.I.C.E. program. Mr. Burress asked for confirmation that this would be corporation wide. The motion carried by voice vote.

Mr. Lyness recognized Mrs. Morton.

Mrs. Morton, Chairperson of the Systemic Reading Assessment Committee, presented on behalf of this committee to recommend *STAR Reading*, a product of Renaissance Learning, as the most appropriate systemic reading assessment to meet the informational needs of the teachers, parents, and students in the Sunman-Dearborn School Corporation.

Mr. Lyness read the items on the consent agenda.

- 5.1 Approval of Minutes for the Regular Board Meeting on May 16, 2013
- 5.2 Approval of claims for payment 118026 - 118290
- 5.3 Approval of personnel report

Request for Medical Leave

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
	Corp/Staff member	9/3/2013 – 10/15/2013

Recommendation for Employment

<u>Name</u>	<u>Building & Assignment</u>
Hannah Schroeder	Freshman Volleyball
Judy Stenger	EC/Food & Nutrition Asst. Manager
Tricia Collins	IS/Long Term Sub Nurse
Connie Turner	BE/Summer School Teacher
Lauren Boesken	SE/Summer School Teacher
Chris Mattox	MS/Teacher

Traci Plowman	EC/Assistant Cheer Coach	
Kim Lloyd	BE/Teacher	
<u>Accept Letters of Retirement</u>		
<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Robert Singer	IS/Custodian	7/1/2013

<u>Accept Letters of Resignation</u>		
<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Brandon Loveless	EC/ISS Supervisor	5/23/2013
Cheryl Speicher	EC/Nurse	5/29/2013
Karen Hunter	Student Data Specialist	5/24/2013
Nathan Loudon	Director of Technology	6/07/2013
Heather Zins	Head Softball Coach	5/23/2013
Jennifer Gruen	MS/Teacher	5/24/2013
Kim Lloyd	BE/Library Supervisor	5/31/2013

<u>Request to Transfer</u>		
<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Melissa Lowe	BE/ND Special Ed to BE/Special Ed	2013-14 school year

<u>Recommendation for Non-renewal of Contract</u>		
<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Abigail Blair	MS/Teacher	5/24/2013

<u>Elimination of Position</u>		
<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Michelle Newton	BE/Instructional Assistant	5/23/2013
Patricia Horton	BE/Instructional Assistant	5/23/2013
Suzanne Becker	BE/Instructional Assistant	5/23/2013
Elisa Carr	MS/Instructional Assistant	5/23/2013

5.4 Approval of overnight field trip

- Roy Johnson taking 8-12 FFA students to the Indiana FFA Summer Challenge in Trafalgar, IN; leaving on July 8, 2013 and returning on July 11, 2013.

Mr. Lyness asked if the Board would like any items broken out individually.

Dr. Hendrix recommended that the Board approve with one motion and one vote Consent Agenda items 5.1 through and including 5.4 as presented.

Mr. Norman made a motion, seconded by Mr. Graf, to approve consent agenda items 5.1 through and including 5.4. The motion carried by voice vote.

Mr. Lyness moved to Action Items.

Dr. Hendrix recommended that the Board approve *STAR Reading* as the systemic reading assessment for Sunman-Dearborn Community Schools as presented by Mrs. Morton.

Mrs. Huffman made a motion, seconded by Mr. Scholl, to approve *STAR Reading* as recommended. The motion carried by voice vote.

Mr. Blake described the NComputing units and recommended that the Board approve the purchase of 260 units totaling \$47,372.00.

Mr. Norman made a motion, seconded by Mr. Burress, to approve the purchase of the NComputing units. The motion carried by voice vote. Mr. Lyness noted that these will be for 5 labs at ECHS, 1 lab at ND, and 1 lab at S-DIS.

Mr. Harris recommended that the Board approve the summer building projects as presented in the Board packet with one amendment. The English wing roof at ECHS will just be patched instead of replaced

right now due to an issue with the A/C unit in the back at ECHS that just came up. Mr. Harris noted that the A/C until will be between \$20,000 and \$22,000.

Mr. Scholl made a motion, seconded by Mr. Norman, to approve the summer building projects with the amendment. Mr. Lyness read the list of projects for the public. Mr. Scholl noted that the funds for these projects come from Capital Projects, not the General Fund. The motion carried by voice vote.

Dr. Hendrix recommended that the Board approve the termination of the driver's education program at ECHS as discussed at last month's Board meeting.

Mr. Scholl made a motion, seconded by Mr. Burress, to approve the termination of the driver's education program at ECHS. The motion carried by voice vote.

Mr. Lyness stated that agenda item 6.5 will be moved to 8.2 and agenda item 6.6 will be moved to 8.3 in order to do a reading of these policies prior to voting on them.

Mr. Lyness recognized Mrs. Copenhaver.

Mrs. Copenhaver reviewed the charge policy that was approved last year and how this policy has significantly helped with keeping the balance of lunch charges to a minimum. She noted that the charge balance at the end of 2011-12 was over \$9,300 and at the end of 2012-13 the balance was approximately \$941. Mr. Scholl and Mr. Lyness commended Mrs. Copenhaver.

Mr. Lyness recognized Mrs. Baines.

Mrs. Baines reviewed the information on Health Care Reform that was discussed at the April Board meeting. New information included the consortium adding an additional high deductible health plan, discussion of the requirements for the affordability test with the option of using Box 1 of the W-2 or the federal poverty level, and finally, the look-back period which will be May 1, 2013 through October 31, 2013 with the exception of the summer months. Coverage will then be offered from November 1, 2013 through December 31, 2013. Mr. Lyness asked how much of a burden this will be on the Administration office. Mrs. Baines answered that it will definitely impact the way we do payroll for non-certified employees.

Mrs. Baines explained that Board Policy regarding the Corporation Advertising Program was skipped when we went with NEOLA. She stated she broke the policy from 2008 down into Board Policy and Administrative Guidelines. Mrs. Baines read the new Board Policy #7520:

"The Sunman-Dearborn School Board recognizes the importance of our Business Community. This policy will provide guidelines for soliciting corporate sponsorships, establishment of responsibilities, to ensure the aesthetic appearance of the grounds and the allocation of funds.

The objective is to provide funding to sustain extracurricular programs of Sunman-Dearborn, due to rising operating costs and reduction in anticipated funding. The corporate advertising program provides an opportunity for the business community to participate and be a part of the educational process at Sunman-Dearborn.

The Superintendent shall develop administrative guidelines necessary for implementation of this policy."

Mrs. Baines stated that the Administrative Guidelines do not have to be approved by the Board and changes can be made at any time. She added that policy #7250 will be on the agenda for approval at the July Board meeting.

A lengthy discussion was had on the allocation of funds and whether or not to exchange advertising for service under this policy. The Board all agreed with the reading of the policy, however, there needs to be work done on the wording of the Administrative Guidelines.

Mrs. Baines stated that the Board policies she is asking to be revised are 3121 and 4121 in regards to expanded criminal history checks. She said the policies contradict themselves as far as how much time a person has to complete the background check. She is recommending that employees must complete the criminal history check with 5 working days. This will be on the agenda for approval at the July Board meeting.

Mr. Lyness recognized Mr. Blake.

Mr. Blake reviewed the Financial Report for May 2013 noting that the General Fund appears a little lower than normal due to May being a month with 3 payrolls. He stated that it is time to start building the budget for 2014 and shared a calendar that described what will happen at the next several Board meetings in regards to the Budget.

Mr. Scholl stated that a presentation on the Budget similar to what Mr. Blake presented last year would be helpful to the new Board members.

Mr. Blake also discussed county tax payments that were received, mortgage payments made, and penalties under the Health Care Reform. Mr. Lyness confirmed that we received the Lawrenceburg Grant and publically thanked the Lawrenceburg Community Foundation for this grant.

Mr. Lyness asked for public comments and read the public comments policy. There were no comments.

Mr. Lyness asked for comments from the SDEA. There were no comments.

Mr. Lyness recognized building Principals to report on their schools.

Ms. Morton, SE, thanked Mr. Harris and his custodial staff for getting her building cleaned and also thanked the volunteers from her staff for helping with the master schedule. She also mentioned Title I and a discussion was had on the funding for this grant. Dr. Hendrix commended Ms. Morton for her work each year on this grant.

Mrs. Baudendistel, MS, reported on their attendance rate, 8th grade graduation, awards day, and the talent show. She mentioned that Meet the Principal Night will be held July 22 and their Open House and Community Picnic will be held on August 5.

Ms. Morton, SE, thanked the Tiger Paws for all their work this school year.

Ms. Ballart, EC, reported on graduation and thanked Marcie Trossman for all her work with graduation. She distributed a handout that contained discipline, attendance, and infraction information for the 2012-13 school year. She also discussed reading and writing scores. Mrs. Osman, FACS teacher, reported on the preschool that was held at ECHS and added that they would like to do this again next year. She introduced Kelly Weigel and Laura Keibel, students, who discussed their FCCLA "Project Ignition" which focuses on teen driving safety.

Mr. Lyness asked for Board comments. There were no comments.

Mr. Lyness recognized Dr. Hendrix.

Dr. Hendrix reminded everyone to watch out for our students and to have a great and safe summer.

There being no further business to discuss, Mr. Graf made a motion, seconded by Mrs. Huffman, to adjourn the meeting at 8:58 pm EST. The motion carried by voice vote.