

MINUTES OF REGULAR MEETING OF SCHOOL BOARD
SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION
RIPLEY AND DEARBORN COUNTIES, INDIANA
APRIL 11, 2013

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held April 11, 2013 at 7:00 p.m. EST, in Room #142 at East Central High School with the following individuals in attendance: Brandon Burress, John McKay, Jeff Lyness, Michael Norman, School Attorney Frank Kramer, Superintendent Dr. Jeff Hendrix, Director of Support Services Tom Harris, Director of Financial Operations Charles Blake, Director of Human Resources Mary Ann Baines and Recording Secretary Cheri Huff. Board Members Joe Graf, Joyce Huffman, and Glenn Scholl were not present.

Mr. Lyness called the open meeting to order at 7:07 pm EST leading the Pledge of Allegiance to the flag.

Mr. Lyness recognized Brandon Thompson, 4th grade student at Bright Elementary. Mr. Goessling, Principal at Bright Elementary began by introducing Brandon and stating that he will be singing a song tonight dedicated to his teacher, Mrs. Main, who will be retiring this year after 27 years of service. Brandon did an excellent job singing "Don't Take the Girl" by Tim McGraw.

Mr. Lyness stated that agenda item #4 will be skipped for now; the presenter had not arrived yet.

Mr. Lyness read the items on the consent agenda.

- 5.1 Approval of Minutes for the Regular Board Meeting on March 14, 2013
- 5.2 Approval of claims for payment 117520 - 117740
- 5.3 Approval of personnel report

Request for Medical Leave

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
	MS/Staff Member	8/1/2013-12/20/2013
	EC/Staff Member	1/15/2013-5/28/2013
	EC/Staff Member (Intermittent)	3/4/2013-5/23/2013
	ND/Staff Member	5/13/2013-5/24/2013

Recommendation for Employment

<u>Name</u>	<u>Building & Assignment</u>
Jane O'Grady	Homebound Instructor
Amanda Miller	EC/Instructional Assistant/Bus Assistant
Dan Tupper	EC/Custodian
Larry Richter	EC/Custodian
Mary Bartley	EC/Food and Nutrition Associate (2 ½ hr.)
Joan Wuestefeld	EC/Food and Nutrition Associate (4 ½ hrs. to 6 hrs.)
Glenn Crocker	Mowing
Foster Harris	Mowing

Accept Letters of Retirement

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Margaret Loots	BE/Teacher	End of 12-13 sch yr.
Glen Barker	EC/Math Teacher	End of 12-13 sch. yr.

Accept Letters of Resignation

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Dana Schuman	SE/Instructional Assistant	4/2/2013
Sarina Daugherty	ND/Instructional Assistant	4/8/2013
Kimberly Hogue	EC/Food & Nutrition Associate	3/11/2013
Traci Plowman	MS/Cheer Coach	3/15/2013

Request for Job Share

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Vicki Kile/Colleen Werner	SE/Teachers	2013-14 school year

- 5.4 Approval of wage report
- 5.5 Approval of overnight field trips
- Charles Alfrey taking 50-100 ECHS band and guard students to Florida; leaving on March 23, 2014 and returning on March 28, 2014
 - Dana Heileman taking 16 ECHS Volleyball players to the Ohio State Volleyball Team Camp in Columbus, OH; leaving on July 15, 2013 and returning on July 17, 2013
 - Brenda Osman taking 3 FCCLA Officers to the FCCLA State Officer meeting in Indianapolis, IN; leaving on April 26, 2013 and returning on April 27, 2013
 - Heather Zins taking 15 ECHS Softball players to the Ben Davis Classic at Ben Davis; leaving on April 19, 2013 and returning on April 20, 2013
 - Kelly Pettit taking 4 Business Professionals of America students to the National Leadership Conference in Orlando, FL; leaving on May 8, 2013 and returning on May 12, 2013

Mr. Lyness asked if the Board would like any items broken out individually. Mr. McKay stated that he would like approval of the minutes to be separate.

Dr. Hendrix recommended that the Board approve with one motion and one vote Consent Agenda items 5.2 through and including 5.5 as presented.

Mr. Norman made a motion, seconded by Mr. Burress, to approve consent agenda items 5.2 through and including 5.5. The motion carried by voice vote.

Mr. McKay stated that the minutes do not include his actual statements that he made during the Board Comments at the March 14 meeting. He would like the minutes revised before he would approve them. Mr. Lyness stated, and referred to attorney Mr. Kramer, that the minutes are not intended to be the exact wording of what was said at the meeting. Mr. Kramer confirmed that the most important items that are absolutely necessary in the minutes are board actions. Everything else is just informational.

Mr. Lyness asked Mr. McKay to state exactly how he would like the minutes revised. Mr. McKay stated that he would like to add that Mrs. Vennemeier should be reimbursed for her legal fees and hopes that administration will learn from past experiences.

Mr. McKay made a motion, seconded by Mr. Norman, to amend the Board Comments on the March 14, 2013 meeting minutes to include the language stated by Mr. McKay above. The motion carried by voice vote.

Mr. Lyness stated agenda item #4 will now take place and recognized Shana Lopez from Performance Services.

Mrs. Lopez recapped the Energy Project, reviewed the energy savings results and discussed the Energy efficiency benchmark/ENERGY STAR. She stated that the guaranteed savings was \$113,418 and the actual savings for 2012 was \$189,334. Out of 180+ buildings that Performance Services work with, North Dearborn Elementary is the most efficient.

Mr. Lyness moved to Action Items.

Mrs. Herbert summarized the changes to the Middle School's 2013-14 handbook as presented in the Board packet. She shared a handout with an additional change; adding a semester class (2 periods) of Introduction to Spanish.

Ms. Ballart summarized the changes to East Central's 2013-14 handbook as presented in the Board packet.

Dr. Hendrix recommended that he Board approve the handbooks for East Central and the Middle School for the 2013-14 school year as presented.

Mr. Burress made a motion, seconded by Mr. Norman, to approve the 2013-14 handbooks for East Central and the Middle School. The motion carried by voice vote.

Dr. Hendrix recommended that the Board approve to adopt the district textbooks for the 2013-14 school year as presented in the Board packet, along with the late addition of the textbook for the Entrepreneurship Class at ECHS.

Mr. Norman made a motion, seconded by Mr. McKay, to approve the adoption of the district textbooks for the 2013-14 school year as recommended. The motion carried by voice vote.

Mr. Blake explained the process of publishing the Corporations expenditure goals and recommended that the Board approve the resolution for setting expenditure goals for the 2012-13 school year.

Mr. Norman made a motion, seconded by Mr. Burress, to approve the resolution as recommended. Mr. Norman asked about bullet point number 3 which is blank and Mr. Blake confirmed that nothing is missing; it is not supposed to be there. The motion carried by voice vote.

Mrs. Baines explained that the Master Contract can only contain information relating to benefits and wages and therefore recommends that the Board approve Board Policy 3120.10 on Job Sharing.

Mr. Burress made a motion, seconded by Mr. Norman, to approve Board Policy 3120.10 on Job Sharing as recommended. The motion carried by voice vote.

Mr. Lyness recognized Mrs. Copenhaver.

Mrs. Copenhaver reviewed the results of the wellness programs. The biggest loser contest winners were Joleen Knotts and Patrick Wilbur. The winner of the walking program was Kathy Knue. She also shared the goals of the wellness committee and future plans for the committee.

Mr. Lyness recognized Mrs. Baines.

Mrs. Baines reported that Administrative Guidelines are now complete and thanked the Principals, Assistant Principals, teachers, Mrs. Copenhaver, Mr. Loudon, and Mr. Harris for their help.

Mrs. Baines also discussed the Corporation's policy on criminal history background checks and wanted to make the Board aware that the first round of background checks that need to be renewed will begin 7/1/2014 and the Board needs to decide whether or not we will require those employees that were grandfathered in and did not have to have a background check get one completed on 7/1/2014.

Mr. Lyness recognized Mr. Harris.

Mr. Harris recommended that the Board approve a bus route extension for bus #10 as presented in the Board packet.

Mr. Norman made a motion, seconded by Mr. McKay to approve the bus route extension. The motion carried by voice vote.

Mr. Harris updated the Board on the Administrative Guidelines for the use of Corporation facilities. He stated that every building has their own policies, costs, and fees but now all buildings will be the same across the Corporation. These new policies will be in effect for the 2013-14 school year.

Mr. Lyness recognized Mr. Blake.

Mr. Blake reviewed the Financial Report for March 2013 and the 1st quarter 2013. He also reminded the Board of the new twice-a-year funding for ADM.

Mr. Lyness asked for public comments and read the public comments policy.

Roy Johnson, 967 Doe Springs Drive in Sunman, commented on the FFA program and the AG Science Department and their results in the District 12 Leadership Contest, the Bobcat/Skidsteer class, a welding event, and the dairy cattle event. He also shared some dates of upcoming events including the annual plant sale.

Mr. Lyness asked for comments from the SDEA. There were no comments.

Mr. Lyness recognized building Principals to report on their schools.

Mr. Goessling, BE, thanked Mrs. Baudendistel and her textbook adoption committee and Mrs. Morton and her K-12 Reading Assessment committee. He reported on the High Ability task force meeting, the 4th grade visit to S-DIS, students and staff from Cincinnati State speaking to 4th graders about engineering, and a summer camp being held at BE called Camp Laffalot.

Mrs. Vennemeier, IS, reported on behalf of SE for Mrs. Morton. She reported on a visit from Fox 19 Katy Morgan for an activity on the weather, the Tiger Paws, and Kindergarten roundup.

As for the IS, Mrs. Vennemeier reported on the visit from 4th graders at SE and BE to her building, the Pennies for Patients fundraiser, the COSI program, and Civil War day coming up on April 24. She also shared an activity, similar to Flat Stanley, from Ms. Myers class where they received letters all the way from the White House and Anchorage, AK.

Mrs. Herbert, MS, shared handbook cover submissions from the Computer Arts class for the cover contest. The winner of the contest was Seth Bittner. She also noted dates of upcoming events including the Talent Show, Awards Day, Spring Fling Dance, 6th grade visit to MS, and a first annual parent night for parents of 2013-14 middle school students to be held before the end of the current school year.

Ms. Ballart, EC, reported on spring sports, prom, a recent presentation by Prosecutor Aaron Negangard, a recent presentation by Debbie Norris titled "Heathers Voice", ECHS teacher Roy Johnson being selected as the recipient of the Dearborn County Retired Teachers Grant, senior student Jake Griffin as WCPO student of the week, FCCLA preparing dinner at the Ronald McDonald House, the FAC's classes new childcare, immunizations being 100% up to date, and finally the donation of library books to the ACDC program.

Mrs. Ester, EC, reported on curriculum, National Honor Society induction, and exams. She also stated that the Master Schedule is built and student schedules for next school year will be out in the next 2 weeks.

Mr. Lyness asked for Board comments.

Mr. Lyness reminded everyone that the May meeting will be held on May 16 which is the third Thursday of the month as opposed to the second Thursday. He also announced that anyone attending Board meetings in the future should enter through Door 15 and come straight down the hallway to Room 142.

Mr. Lyness recognized Dr. Hendrix.

Dr. Hendrix publically thanked the landscaping classes at EC for their landscaping work on the grounds. He thanked Mr. Roy Johnson for all of his extra "non-paid" work after hours keeping the grounds looking nice. He noted that Brandon's performance at the beginning of this meeting is just an example of the quality and character of the students we have in this corporation. Another example is Jake Griffin as WCPO's student of the week. He mentioned the FCCLA who was at the Ronald McDonald House this evening serving dinner and how we have many other teachers and groups that work to help PAWS, the local food pantries, the senior centers, sponsor dances, etc. This just goes to show what a quality corporation we have and that we go beyond the classroom into the communities.

There being no further business to discuss, Mr. Norman made a motion, seconded by Mr. Burress, to adjourn the meeting at 8:39 pm EST. The motion carried by voice vote.