

**MINUTES OF REGULAR MEETING OF SCHOOL BOARD
 SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION
 RIPLEY AND DEARBORN COUNTIES, INDIANA
 SEPTEMBER 13, 2012**

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held September 13, 2012 at 7:00 p.m. EST, in the East Central High School Cafeteria with the following individuals in attendance: Board Members David Anderson, Brandon Burress, Joyce Huffman, Jeff Lyness, Michael Norman, Glenn Scholl, School Attorney Frank Kramer, Superintendent Dr. Jeff Hendrix, Director of Support Services Tom Harris, Director of Financial Operations Charles Blake, Director of Human Resources Mary Ann Baines, and Recording Secretary Cheri Huff. Board Member Cindie Fox was not present.

Mr. Lyness called the open meeting to order at 7:01 PM EST, leading the Pledge of Allegiance to the flag.

Mr. Lyness adjourned the regular meeting and called to order the public hearing on the proposed 2013 budget at 7:02 PM EST.

Mr. Lyness asked for public comments on the proposed 2013 budget. There were no comments.

Mr. Lyness adjourned the public hearing and reopened the regular meeting at 7:02 PM EST.

Mr. Lyness recognized Mr. Shipley, Principal at East Central, and Mrs. Ester, Asst. Principal/Guidance Director at East Central.

Mr. Shipley and Mrs. Ester presented information on Early Graduation stating that there is no policy in place right now and according to I.C. 21-12-10, there must be an option for early graduation available. Next, they presented information on a new course offering titled Preparing for College & Careers. The course will be a requirement for graduation, meeting the requirements of I.C. 20-30-5-14 and I.C. 20-30-5-19. Mr. Shipley and Mrs. Ester will ask for approval on these two items at the October 11, 2012 Board Meeting.

Mr. Lyness read the items on consent agenda.

- 9.1 Approval of Minutes for the Regular Board Meeting on August 9, 2012.
- 9.2 Approval of claims for payment (115527 - 115801)
- 9.3 Approval of personnel report

Request for Medical Leave

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
	EC/Staff member	11/01/12 – 12/13/12
	EC/Staff member	11/13/12 – 02/13/13
	ND/Staff member	09/13/12 – 10/05/12

Recommendation for Employment

<u>Name</u>	<u>Building & Assignment</u>
Lauren Reade	EC/Instructional Assistant
Kathryn Beckner	EC/Instructional Assistant
Pammala Maze	EC/Instructional Assistant
Bill Hoctor	EC/Instructional Assistant
Maureen Stenger	EC/Asst. Food and Nutrition Manager
Karen Mahon	MS/Instructional Assistant
Emily McKinney	ND/Food and Nutrition Associate (2 hr)
Diane Vogelgesang	EC/Food and Nutrition Associate (2 hr)
Holly Noel	EC/Food and Nutrition Associate (2 ½ hr)
Carol Geier	EC/Food and Nutrition Associate (2 hr)

Maureen Siebert	EC/Food and Nutrition Associate (3 hr)
Lynn Loichinger	SE/Food and Nutrition Associate (moving from 2 ½ hrs to 2 hrs)
Lori Miller	SE/Food and Nutrition Associate (2 hr)
Julie Dudley	IS/Instructional Assistant
Elizabeth Isom	IS/Instructional Assistant
Bonnie Lobenstein	ND/PT to FT Teacher
Greg Kinne	ND/Long Term Substitute
Lisa Messmore	ND/PT to FT Instructional Assistant
Karen Maushart	Bus Assistant
Michelle Murray	SE/Instructional Assistant
Jessica Meijer	SE/Instructional Assistant
Kari Moore	SE/Instructional Assistant
Suzanne Becker	BE/Instructional Assistant

<u>Accept Letters of Resignation</u>		
<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Jacqueline Morrison	EC/Asst. Food and Nutrition Manager	8/09/2012
Maureen Stenger	IS/Instructional Assistant	8/24/2012
Cindy Lockwood	EC/Instructional Assistant	8/16/2012
Julie Johnson	ND/Instructional Assistant	8/22/2012
Jessica Hoffman	MS/Teacher	8/09/2012
Greg Ehrman	MS/Athletic Director	9/01/2012
Liane Garrett	SE/Nurse	9/07/2012
Kyrie Selman	ND/Instructional Assistant	9/06/2012
Anne Marie Rogers	SE/Instructional Assistant	8/13/2012

9.4 Approval of Extra-Curricular Activities Assignments

9.5 Approval of Overnight Field Trips

- (already took place) ECHS Boys Soccer going to the Hoosier Cup in Bloomington; leaving on 8/31/12 and returning on 9/1/12
- (already took place) ECHS Girls Soccer going to the Hoosier Cup in Bloomington; leaving on 8/31/12 and returning on 9/1/12
- Donna Tanner and 70 Music students taking a Music Festival Cruise on the Royal Caribbean Monarch; leaving on 11/24/12 and returning on 11/29/12
- Ashley McConnell and Brenda Osman with 20-30 FCCLA students going to the National Cluster meeting in Indianapolis; leaving on 11/16/12 and returning on 11/18/12
- Brenda Osman and 4-6 FCCLA students going to the National Cluster meeting in Indianapolis; leaving on 11/15/12 and returning on 11/18/12

Mr. Lyness asked that the approval of the overnight field trip for the Music Festival Cruise be broken out individually.

Dr. Hendrix recommended that the Board approve, with one motion and one vote, Consent Agenda Items 9.1 through and including 9.5 as presented with the exception of the Music Festival Cruise.

Mr. Anderson made a motion, seconded by Mr. Scholl, to approve the consent agenda items as recommended, with the exception of the Music Festival Cruise. The motion carried by voice vote.

Mr. Lyness stated his concern with there not being any information listed on the form for emergencies for the overnight Music Festival Cruise field trip. Mr. Lyness stated he would approve the field trip on the basis of obtaining emergency information for this trip by the next Board Meeting.

Mr. Anderson made a motion, seconded by Mrs. Huffman, to approve the overnight field trip for the Music Festival Cruise once emergency paperwork was received. The motion carried by voice vote.

Dr. Hendrix recommended that the Board approve the Board Policy updates as presented by Mrs. Baines at the Regular Board meeting on August 9, 2012.

Mr. Scholl made a motion, seconded by Mr. Norman, to approve the Board Policy updates. The motion carried by voice vote.

Mr. Lyness recognized Mrs. Baines.

Mrs. Baines reviewed the disciplinary process and shared a new Non-Certified Employee Disciplinary Notice form that will be used throughout the Corporation.

Mrs. Baines also explained personnel requirements in regards to the 60 college credit hours required for Instructional Assistants. She noted that the Principals are having difficulty finding applicants with this requirement. She discussed the possibility of removing this requirement and/or adding the requirement of passing the Para-Pro Assessment if the applicant did not have the required 60 credit hours. The Board stated they would like more information on this before making a decision.

Mr. Lyness recognized Mr. Harris.

Mr. Harris discussed some issues we have run in to this year with not having a similar calendar as the Southeastern Career Center. He asked the Board for guidance as he develops options for the 2013-14 school calendar. Discussion took place on some of the items that were of concern when developing the calendar for 2012-13. The Board agreed to have Mr. Harris develop calendar options to include one with a start date of 8/5/2013.

Mr. Harris also reported on the driver's education program at East Central noting that the program is making money and had a good year in 2011-12.

Mr. Lyness recognized Mr. Blake.

Mr. Blake reviewed the Financial Report for August 2012.

Mr. Lyness recognized Mr. Louden, Director of Technology.

Mr. Louden reported different areas of his department where he is working to save money and make technology more efficient including the new wireless, copiers, and telephone bills.

Mr. Lyness asked for public comments and read the public comments policy.

Becky Hornberger, 23404 Lake Tambo in Sunman, expressed her concern with classroom size at the Intermediate School. She asked the Board what the policy is on the minimum and maximum number for classroom size. She asked if the Board would have a discussion on this.

Mr. Lyness thanked Ms. Hornberger for her comment.

Mr. Lyness asked for comments from the S-DEA. There were no comments.

Mr. Lyness recognized the Principals.

Mr. Shipley, EC, distributed and discussed information Athletic Director Mr. Stonefield put together in regards to academics in athletics.

Mrs. Baudendistel, S-DMS, reported on working with teachers on the RISE model, the structured study skills program, the journalism class preparing the S-DMS newsletter, and the Parent Advisory Committee.

Mrs. Morton, SE, reported that over half of her staff is currently taking a course for college credit on literacy that they signed up for last spring.

Mr. Bond, NDES, stated that he is the M-class Coordinator for the district and he enjoys the opportunity to work with teacher in other buildings that he does not know. He thanked everyone involved for their hard work.

Mr. Lyness asked the Board to comment on any items of interest. There were no comments.

Mr. Lyness recognized Dr. Hendrix.

Dr. Hendrix stated that we have begun focusing on curriculum, instruction, and assessment, as stated in the strategic plan, by bringing together the 6th and 7th grade Language Arts teachers to meet with Dr. Benjamin and Mrs. Bonnie Kelly. He reported on communication noting that Mr. Alfrey, Band Director at ECHS, and Mr. Ralenkotter, Band Director at S-DMS, participated in the most recent SuperChat; we hosted several area Superintendents for a round table discussion on different topics affecting school corporations in Indiana; the corporation newsletter; and, the hard work of the media promoting our district. He mentioned the new A-F rating scale. Lastly, he discussed the RISE model and asked the Board to take a stance on what evaluation model to use for the Superintendent Evaluation.

Mr. Norman made a motion, seconded by Mr. Burress, to use the evaluation model similar to the RISE model for the Superintendent Evaluation. The motion carried by voice vote.

There being no further business to discuss, Mr. Lyness asked for a motion to adjourn. Mr. Norman made a motion, seconded by Mr. Anderson, to adjourn the meeting at 8:30 pm EST. The motion carried by voice vote.