

**MINUTES OF REGULAR MEETING OF SCHOOL BOARD
SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION
RIPLEY AND DEARBORN COUNTIES, INDIANA
JANUARY 12, 2017**

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held January 12, 2017 at 7:00 p.m. EST, in the Library at East Central High School with the following individuals in attendance: Board Members Michael Norman, John Maxwell, Brandon Burress, Dawn Burke, Sara Hylton, James Graf, School Attorney Frank Kramer, Superintendent Dr. Andrew Jackson, Director of Support Services Tom Harris, Director of Financial Operations Mary Ann Baines and Recording Secretary Cheri Huff. Board Member Glenn Scholl was not present.

An Executive Session was held at 6:00 PM EST in the Administration Office of Sunman-Dearborn Community Schools. During the Executive Session, the Board discussed a job performance evaluation of individual employees as per I.C. 5-14-1.5-6.1(b)(9). The Board of Education will not discuss subject matter in the Executive Session other than the subject matter specified in the notice for the meeting.

Dr. Jackson called the open meeting to order at 7:05 PM EST, leading the Pledge of Allegiance.

Dr. Jackson recognized Mr. Kramer to swear in the newly elected Board members, Sara Hylton, Brandon Burress, and James Graf.

Dr. Jackson asked for nominations for Board President.

Mr. Burress nominated Mr. Norman, seconded by Mrs. Burke, for Board President. There were no other nominations. The nomination carried by voice vote.

Dr. Jackson turned the meeting over to Mr. Norman.

Mr. Norman asked for nominations for Vice-President.

Mrs. Burke nominated Mr. Burress, seconded by Mr. Maxwell, for Vice-President. There were no other nominations. The nomination carried by voice vote.

Mr. Norman asked for nominations for Secretary.

Mr. Graf nominated Mrs. Burke, seconded by Mr. Maxwell, for Secretary. There were no other nominations. The nomination carried by voice vote.

Mr. Norman recommended Mary Ann Baines remain Treasurer and Tammy Vonderheide remain Assistant Treasurer. Mr. Burress made a motion, seconded by Mrs. Burke. The motion carried by voice vote.

Mrs. Burke nominated Mr. Graf, seconded by Mr. Norman, to be appointed as the Representative for the Indiana School Board Association. Mr. Graf indicated he does not think he would be able to make the meetings. Mrs. Hylton volunteered to be the ISBA Representative. Mr. Burress seconded Mrs. Hylton. The appointment carried by voice vote.

Mr. Burress nominated Mr. Scholl, seconded by Mr. Norman, to be appointed as the Legislative Liaison Representative. The nomination carried by voice vote.

Mr. Norman recommended Cheri Huff to remain Recording Secretary. Mr. Maxwell made a motion, seconded by Mrs. Burke. The motion carried by voice vote.

Mr. Norman recommended Mrs. Burke to remain on the Sunman-Dearborn Endowment Committee. Mr. Burress made a motion, seconded by Mr. Graf. The motion carried by voice vote.

Mr. Graf nominated Mr. Maxwell, seconded by Mrs. Burke, to be appointed to the Endowment Committee. The nomination carried by voice vote.

Mr. Norman recommended Erin Womble, PTO President for Sunman Tiger Paws, to be appointed to the Endowment Committee. Mr. Burress made a motion, seconded by Mrs. Hylton. The motion carried by voice vote.

Mr. Burress made a motion, seconded by Mr. Norman, for Mr. Maxwell and Mr. Graf to remain on the Board of Finance. The motion carried by voice vote.

Mr. Burress nominated Mr. Maxwell, Mr. Graf, and Mrs. Burke, seconded by Mr. Norman, to be appointed to the Corporation Negotiations Team. The nomination carried by voice vote.

Mr. Graf stated that an appointment to the Dearborn County Redevelopment Commission needs to be added to the agenda. Mr. Burress nominated Mr. Graf, seconded by Mr. Norman, to be appointed to the Dearborn County Redevelopment Commission. The nomination carried by voice vote.

Dr. Jackson shared the 2017 Regular Board Meeting dates and recommended they remain the 2nd Thursday of each month, with the exception of October due to fall break. October will be the 3rd Thursday.

Mr. Graf made a motion, seconded by Mr. Burress, to approve the 2017 Regular Board Meeting dates as presented. The motion carried by voice vote.

Dr. Jackson recommended that the Board compensation remain the status quo for 2017.

Mr. Graf made a motion, seconded by Mr. Burress, to approve the Board compensation for 2017. The motion carried by voice vote.

Dr. Jackson read over the Conflict of Interest Statements and recommended that the Board approve them.

Mrs. Burke made a motion, seconded by Mrs. Hylton, to approve the annual Conflict of Interest Statements. The motion carried by voice vote.

Dr. Jackson recommended that the Board authorize him to hire essential employees prior to board action.

Mr. Burress made a motion, seconded by Mrs. Burke to authorize the Superintendent to hire prior to board action. The motion carried by voice vote.

Dr. Jackson read the items on the consent agenda.

4.1 Approval of minutes for the Regular Board Meeting on December 8, 2016 and the Special Meeting on December 19, 2016.

4.2 Approval of claims for payment (128675 - 128953)

4.3 Approval of personnel report

Recommendation for Medical Leave

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective date</u>
	ND/Staff member (extension)	01/04/17 - 02/24/17
	ND/Staff member (intermittent)	01/03/17 - 05/30/17

Recommendation for Employment

<u>Name</u>	<u>Building & Assignment</u>
Tom Coates	MS/Long Term Substitute Teacher
Bill Volker	EC/Head Girls Soccer Coach

Accept Letter of Resignation

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective date</u>
Jessica Wiedeman	EC/Teacher	01/12/2017
Thomas Ludwig	SE/Instructional Asst. & Spec. Needs Driver	01/03/2017
Meagan Back	MS/Food Service Associate	12/22/2016

Dr. Jackson recommended that consent agenda items 4.1 through and including 4.3 be approved with one motion and one vote as presented. He also wished Jessica Wiedeman luck on her fight.

Mrs. Burke made a motion, seconded by Mr. Maxwell, to approve consent agenda items 4.1 through and including 4.3. The motion carried by voice vote.

Overnight field trips were not mentioned with the consent agenda so Dr. Jackson recommended that the Board approve the following overnight field trips:

- SDMS FCCLA to the Indiana FCCLA State Conference in Muncie, IN; leaving on March 9, 2017 and returning on March 11, 2017.
- EC FCCLA to the Indiana FCCLA State Conference in Muncie, IN; leaving on March 9, 2017 and returning on March 11, 2017.
- Three FCCLA students to the FCCLA State Officer Meeting in Muncie, IN; leaving on January 20, 2017 and returning on January 21, 2017.
- FCCLA National Officers to National Executive Council Meeting in New York City and Reston, VA; leaving on February 11, 2017 and returning on February 16, 2017.
- Three FCCLA students to the Indiana FCCLA State Conference in Muncie, IN; leaving on March 7, 2017 and returning on March 11, 2017.

Mrs. Hylton made a motion, seconded by Mrs. Burke, to approve the overnight field trips. The motion carried by voice vote.

Dr. Jackson recognized Mrs. Susan Ketcham, East Central English Teacher, to present information on Digital Public Library Primary Source Sets.

Dr. Jackson discussed the current random drug testing program and offered recommended changes to the program. Changes include adding 7th and 8th grade students along with some minor changes to the program for high school students. Dr. Jackson completed the first reading for the necessary changes to Board Policy 5530.01 in regards to drug testing. Discussion took place in regards to the high school athletic handbook, the need for a middle school athletic handbook, and what is considered co-curricular.

Mrs. Baines explained the need to transfer appropriations between major budget classifications. Dr. Jackson recommended that the Board approve the resolution.

Mr. Graf made a motion, seconded by Mrs. Burke, to approve the Resolution to transfer appropriations between major budget classifications. The motion carried by voice vote.

Mr. Harris reported on buses and facilities. He thanked the bus drivers for being so helpful when other drivers need assistance. Mr. Harris also thanked his custodians and maintenance staff.

Mrs. Baines reviewed the financial report for December and the 4th Quarter of 2016.

Mr. Burress stated that 2016 started with approximately \$970,000 in the general fund and ended with \$2.3 million. He told Mrs. Baines good job.

Mr. Norman asked for public comments. There were no comments.

Mr. Norman asked for comments from the S-DEA. Mrs. Osman stated that the Education Association would like to thank the Central Office staff for getting the stipends and raises processed and on their paychecks.

Mr. Norman asked for comments from the Principals. Mrs. Ester, Mr. Bond, Mr. Maple, and Ms. Morton reported.

Mr. Norman recognized Dr. Jackson.

Dr. Jackson stated that the Board of Finance will meet immediately following the adjournment of this meeting. He also stated that board policies to be updated will be brought to the February meeting for the 1st

reading, followed by the 2nd reading in March. He asked if the Board would like a work session like last time. Mr. Norman thought the work session was a good idea. Lastly, Dr. Jackson thanked Dearborn County for their quick response to the county roads during bad weather.

Mr. Norman thanked Mr. McKay for his years of service as a Board Member and presented him with a plaque.

Mr. Norman asked the Board members for comments. Mr. Norman welcomed Mrs. Hylton.

There being no further business to discuss, Mr. Norman asked for a motion to adjourn. Mrs. Burke made a motion, seconded by Mr. Burrell, to adjourn the meeting at 8:12 pm EST. The motion carried by voice vote.